

## HOW TO APPLY FOR THE ISEE PARIFICATO

The ISEE Parificato must be issued by the **University's partner CAF** exclusively (the service is free of charge), **starting from mid july:**

**CONFEURO ASS. TERR. PADOVA**

For information: [iseeparificatounipd@gmail.com](mailto:iseeparificatounipd@gmail.com)

**Monday and Wednesday from 2:30 p.m. to 5:30 p.m.**

**in Galleria Ognissanti, 11 – 35129 Padova**

**or by phone no. 328.1419141**

The documents useful for the release of the ISEE Parificato, listed on the "Guide ISEE" available [here](#), **must be uploaded on the portal of the CAF, available at the following link: <http://parificati.confeuropadova.it>**

### OTHER WAYS OF DOCUMENT DELIVERY ARE NOT ACCEPTED

Please be aware that you might need several months to collect the documents required to obtain the ISEE Parificato, have them translated and legalised, etc. We therefore strongly recommend to start the process as soon as possible.

Documents must be issued by the competent authorities of the country where the income/assets is generated/owned; income and assets must be indicated in local currency (i.e. of the country where they are generated/owned).

Documents must be translated into Italian by a legally recognised translator and legalised by the Italian diplomatic authorities (Embassy or Consulate) competent for the territory in the country of origin, according the regulation listed on the "Guide ISEE" available [here](#).

*Please note:* only in special cases of difficulty in issuing them, it is possible to request the documentation from foreign diplomatic or consular representations in Italy and have it legalised by the Prefecture.

Once you uploaded all the documents, the CAF will check them and, if they are complete and correct, you will receive by email the notification to download the ISEE certificate directly from the CAF portal. Remember that the CAF will send the ISEE value to the University only if you fill in the Application for benefits in your Uniweb.

If your file needs additions, you will receive an email from CAF inviting you to access the portal to verify and replace incorrect documents. Remember that you need to upload all the corrected documents by the deadline of the benefit you want to apply for (the date of the ISEE issue will be that of the last compliant document uploaded to the portal).

**ALL INFORMATION IS AVAILABLE AT THIS LINK <https://www.unipd.it/en/isee>**