

# Call for applications for the allocation of Special Grants Academic Year 2025/2026

**Application period:**  
from 19 November 2025 - 10:00 a.m.  
to 22 December 2025 - 10:00 a.m.

*Approved by Director's Decree no 346 of 12.11.2025*

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## 1 - INTRODUCTION

The extraordinary subsidy is a measure intended to remedy situations of particular and exceptional economic hardship, such as to hinder or compromise the continuation of studies, as provided for in Art. 3, paragraph 1, letter d) and Art. 23 of Regional Law No. 8 of 7 April 1998.

It is a financial contribution reserved for students who find themselves in a situation of particular hardship caused by serious events that have affected them or their family (events of a medical or economic nature) such as to hinder the continuity of their studies.

**The extraordinary subsidy is a one-off payment during the student's studies, limited to the achievement of the first degree for each level of study, and of such an amount that, when added to any benefits received by the student in direct form (housing and catering services), it does not exceed the amounts set for regional scholarships** referred to in the Prime Ministerial Decree 9.4.2001 and the Regional Plan implementing the Right to University Education for the academic year 2025/2026, approved by Resolution of the Regional Council of Veneto No. 774 of 08.07.2025

The amount of the extraordinary subsidy is set in three brackets:

- €2,500.00 for full-time off-site students;
- €1,500.00 for full-time commuter students;
- €1,000.00 for full-time students enrolled at the university.

**For students enrolled on a part-time basis and for students enrolled in an additional semester, 50% of the amount will be paid.**

The benefit will be paid to students who will be assessed eligible, within the limits of the funds allocated by ESU Padova.

**The total amount of funding for extraordinary subsidies for the academic year 2025/2026 is set at €15,500.00.**

## **2 - SITUATIONS OF PARTICULAR AND EXCEPTIONAL ECONOMIC, PERSONAL AND/OR FAMILY HARDSHIP**

The events that may give rise to a situation of particular and exceptional economic, personal and/or family hardship for the student, relevant for the purposes of eligibility for the extraordinary subsidy, may be:

- serious illness of the student;
- serious illnesses or deaths of family members living with the student;
- serious needs for assistance and care for a non-self-sufficient member of the family to whom the student must devote themselves;
- serious and unforeseeable deterioration in the student's family or personal economic circumstances (redundancy; resignation; layoff; loss of social security, welfare or compensation benefits; cessation of activity by the student or a member of the household whose economic contribution, either solely or primarily, contributed significantly to the family's income, etc.).

**PLEASE NOTE: events that may justify an application for extraordinary benefits must occur during the periods indicated in Article 4 below, must be closely related to the situation of hardship and must be of an extraordinary and non-recurring nature.** In the case of prolonged and continuous events (e.g. redundancy, mobility, family assistance), only those occurring during the periods referred to in Article 4 below may be taken into consideration.

**For the purposes of eligibility for the benefit, reasons and events that are not closely related in terms of cause and time to the lack of merit requirements or that refer solely to the income/asset data referred to in the ISEE 2025 certificate without any other income reference proving the deterioration will NOT be considered.**

## **3 - WHO CAN PARTICIPATE - RECIPIENTS**

Enrolment:

Students who are regularly enrolled for the 2025/2026 academic year **in a year following the first year** may apply for extraordinary financial aid:

1. to three-year/master's/single-cycle master's degree courses at the University of Padua for a number of years, starting from the year of first enrolment, equal to the legal duration of the course plus one year
2. courses in the higher period of the Conservatories of Music of Adria, Castelfranco Veneto, Padua, Rovigo and Vicenza for a number of years equal to the legal duration of the course attended, with reference to the year of first enrolment plus one year
3. first and second level standard/experimental courses, activated at the Conservatories of Music respectively pursuant to Ministerial Decrees 8.10.2003 prot. no. 629/AFAM/2003 and 8.01.2004 prot. no. 1/AFAM/2004 for the period indicated below:
  - a. first-level regular/experimental courses for seven semesters (seven years for part-time students) with reference to the year of first enrolment;

- b. second-level regular/experimental courses for five semesters (five years for part-time students), with reference to the year of first enrolment;
4. three-year degree courses at the Higher Schools for Language Mediators in Vicenza, CIELS Padua and Limec Milan for seven semesters starting from the year of first enrolment;
5. master's degree courses at the CIELS Padua and Limec Milan Higher Schools for Language Mediators for a period of five semesters starting from the year of first enrolment.

**Please note: students applying for the extraordinary grant must be up to date with the payment of university enrolment fees for the academic year 2025/2026 as well as the Regional Tax for the Right to University Education for the academic year 2025/2026.**

Enrolments belonging to courses of study that ended with a withdrawal from studies or expulsion from studies **are not counted**, provided that the student did not receive any scholarship during the previous enrolment or, if received, renounced it with the consequent repayment of the sum and service fees paid. Any credits acquired during the previous enrolment cannot be counted towards merit for the purposes of the new course of study.

Withdrawal from studies during a three-year degree programme does not affect the master's degree (two-year) programme.

#### **Situations of family and economic hardship:**

With regard to situations of family and economic hardship, the following may apply for the extraordinary benefit:

- a) Students **who meet the financial** requirements for access to regional scholarships pursuant to Regional Council Resolution No. 774/2025 and the related Call for Applications for the academic year 2025/2026, but who do not meet **the merit requirements** for access to the aforementioned benefit, due to:
  - **serious** documented **personal reasons** (certified serious illness and comparable causes);
  - **serious** documented **family reasons** (death or serious illness, certified, of a member of the family unit and comparable causes, with documented need for assistance);
  - **interruption or suspension of studies attributable to serious** documented **reasons** that have prevented them from studying and/or attending classes;
- b) Students **who meet the merit requirements** for access to regional scholarships pursuant to DGR no. 774/2025 and the related Call for Applications for the academic year 2025/2026 (including, for students enrolled in the second year of a three-year bachelor's degree or single-cycle master's degree, the fulfilment of any educational requirements, where applicable at the time of admission to the courses) **whose financial situation**, after the deadline for access to scholarships, **has suddenly worsened** and become that required for access to the aforementioned provisions, which is no longer permitted and such as to compromise the continuation of their studies;
- c) Students who, despite **meeting the financial and merit requirements** for access to regional scholarships, **have not participated in the Call for Applications for the award of regional scholarships** for the academic year 2025/2026 **due to serious** documented **personal or family reasons** (certified serious illness and comparable causes of the student or death or serious illness, certified, of a member of the family unit and comparable causes, with documented need for assistance). By way of example and without limitation, difficulties in connecting to the internet for any reason are not considered valid reasons.

### **Deterioration in economic conditions**

If the reason for the application for extraordinary financial aid is a deterioration in economic conditions, this must consist of a loss of income of more than 25% or a reduction in assets of more than 20%, as verified by **the CURRENT ISEE.**

The ISEE CORRENTE allows you to update your income and asset data for the last 12 months compared to the ISEE ORDINARIO UNIVERSITARIO certificate for the current year, which provides key information on the personal, income and asset situation of the household.

In this regard, students must contact a CAF (Tax Assistance Centre) and, if they already have an **ISEE Ordinary 2025 Certificate issued for the Right to University Education**, submit a request for an ISEE Current Certificate referring to the ISEE Ordinary 2025 Certificate by signing the appropriate supplementary form (Isee Corrente requires a previous valid Ordinary Isee Certificate).

**PLEASE NOTE: international students with family income generated abroad must be in possession of an ISEE Parificato for the right to university education 2025 issued by the CONFEURO affiliated CAF in Padua.**

**International students may NOT apply for the Current ISEE.**

To prove financial hardship, international students must contact the affiliated CAF and sign a new Isee Parificato in which the change in income of more than 25% compared to the previous one or the reduction of more than 20% in assets can be verified by presenting consular documentation, including for the part that has undergone change/reduction.

CAF affiliated with the University of Padua and ESU:

CONFEURO ASS. TERR. PADOVA

For information: [iseeparificatounipd@gmail.com](mailto:iseeparificatounipd@gmail.com)

**Please note:** the Ordinary/Current/Equivalent ISEE certificate will not be considered:

- if it contains omissions/discrepancies reported by INPS that have not been corrected;
- if it is not requested for subsidised services for the right to university education.

Depending on the reason for the benefit application, the following documentation must be attached to the application:

1. If the reason is a **deterioration in economic circumstances** (loss of income exceeding 25% or reduction in assets exceeding 20%)
  - Students with income generated in Italy:
    - a) Ordinary ISEE 2025 certificate for the right to university education
    - b) Current ISEE referring to the 2025 ISEE certificate for the right to university education
  - Foreign students with families not resident in Italy / Foreign students resident in Italy with families resident abroad / Italian students resident abroad:
    - a) 2024 ISEE Parificato certificate for the right to university education  
**jointly**
    - b) 2025 ISEE Parificato Certificate for the Right to University Education
2. If the reason is a **personal and/or family event** (illness, death, care, etc.)
  - Student with income generated in Italy:
    - a) Ordinary ISEE Certificate 2025 for the Right to University Education

- Foreign students with families not resident in Italy / Foreign students resident in Italy with families resident abroad / Italian students resident abroad:
  - a) 2025 Equivalent ISEE Certificate for the Right to University Education

#### 4 - LIMITATIONS AND INCOMPATIBILITIES

##### Limitations:

The events relevant for the purposes of assessing eligibility will be those occurring in the periods:

- **students referred to in point 3(a): 11 August 2024 - 10 August 2025**, i.e. the 2024/2025 academic year, during which merit must be acquired in order to access the 25/26 academic year scholarships
- **students referred to in point 3(b): 22 July 2025 – 6 October 2025**, the period during which applications are open for regional scholarships awarded by ESU to students enrolled in conservatories and AFAM schools
- **students referred to in point 3(c): 22 July 2025 – 6 October 2025**, opening period for the call for applications for regional scholarships awarded by ESU to students enrolled in conservatories and AFAM schools

##### Incompatibility:

The extraordinary subsidy is incompatible with scholarships awarded with funds allocated by the Veneto Region, the University of Padua, the Ministry of Foreign Affairs, special status regions, autonomous provinces or other interventions, including extraordinary ones, awarded by any other public or private entity for the current academic year.

Therefore, if the candidate is awarded another grant/funding for the same academic year contribution/funding for the same academic year after the award of the contribution referred to in this Call for Applications, they must immediately notify this Company, stating whether they intend to keep the extraordinary contribution awarded or opt for another scholarship/contribution/funding.

The **extraordinary grant may NOT be awarded** to those who:

- are **enrolled in the first year of any course**
- are **recipients of the 2025/2026 academic year scholarship**
- are **eligible for the regional scholarship for the academic year 2025/2026 but are not recipients due to lack of funds;**
- have **already been recipients of extraordinary subsidies provided by ESU Padova in previous years;**
- according to the 2025 ISEE certificate for the Right to University Education, **do not meet the economic requirements** for exceeding the ISEE and ISPE limits set by Regional Council Resolution no. 774/2025 for the purposes of eligibility for the 2025/2026 academic year scholarship.
- are **enrolled in individual courses, master's degrees, specialisation courses and doctoral programmes;**
- already hold a degree of the same level as the course they are enrolled in for the 2025/2026 academic year
- have outstanding debts to ESU Padova (resulting from the revocation of scholarships and services enjoyed but not repaid and/or debts for accommodation or catering services and/or penalties of various kinds).

## 5 - APPLICATION SUBMISSION: DEADLINE AND PROCEDURES

### Deadlines

From 19 November 2025 (10:00 a.m. - opening date for online applications) to 22 December 2025 (10:00 a.m. - closing date for online applications)

Applications for extraordinary benefits must be submitted exclusively online during the above period and **MUST BE ACCOMPANIED BY A WRITTEN REPORT SIGNED** by the student, describing in detail the facts/reasons (i.e. the event) that caused the hardship.

The report must be accompanied by all documents proving the event, such as medical certificates, hospitalisation certificates, death certificates, letters of dismissal, redundancy notices, mobility notices, etc.

**Please note: completing the online application does NOT replace the written report signed by the student.**

**Please note:** any additional documents submitted after the deadline indicated in the notification sent by the competent Right to Education Office during the preliminary examination of the applications received will not be taken into consideration.

### Procedure

The application must be completed, within the above deadlines, by accessing the Online Services of the ESU of Padua from the institutional portal <https://myesupd.dirittoallostudio.it> and involves the following steps:

1. **ACCESS 'LOG IN** with MyID, SPID or CIE'
2. **STUDENT HELP DESK:** 'EXTRAORDINARY SUBSIDY COMPETITION' A.Y. 2025/2026 fill in the online application form
3. Once the application **has been CONFIRMED**, it **MUST** be completed by accessing the **UPLOAD DOCUMENTS** area, where you must upload the following documents:
  - a) **WRITTEN REPORT, SIGNED BY THE STUDENT**, describing in detail the reasons for requesting the extraordinary grant;
  - b) **Documents proving the event** that caused the particular and exceptional hardship (medical certificates, hospitalisation certificates, death certificates, letters of dismissal, redundancy payments, mobility payments, etc.)
  - c) **Ordinary ISEE 2025 certificate for the right to university education + Current ISEE 2025** or
  - d) **2024 ISEE Parified Certificate for the right to university education + 2025 ISEE Parified Certificate for the right to university education**
  - e) **Copy of a regular rental contract at the university attended by the non-resident student** for the purpose of verifying status: in order to be awarded the maximum extraordinary subsidy, non-resident students must demonstrate, pursuant to Decree Law No. 104 of 14/08/2020 (Art. 33, paragraph 2), in derogation from Art. 4, paragraph 8, letter c) of Prime Ministerial Decree 9.04.2001, that they are residing for a fee at the university they attend (i.e. in the municipality where the university is located or in a municipality classified as a university town) in public residential facilities or other private or institutional accommodation **for a period of not less than 6 months during the academic year**, by producing a copy of a rental contract duly registered and/or renewed/extended with the Revenue Agency. **Failure to submit this documentation will result in the student being considered a COMMUTER.**

A copy of the contract is not necessary if it has already been uploaded to the 'upload documents' area for another application, e.g. scholarship application.

Students who meet both of the following requirements are considered **independent students** and constitute a single autonomous household, as identified by Ministerial Decree no. 1320/2021:

- residence outside the family home of origin for at least 2 years prior to signing the DSU for the purposes of the 2025 or 2026 Ordinary ISEE Certificate for the right to university education (Equivalence Scale 1) in accommodation not owned by a member of the family unit of origin, occupied for a period of not less than 6 months;
- own income from employment or similar, declared for tax purposes for at least two years, of not less than €9,000.00 per annum, which can be documented (Income Tax Return, CU, etc.).

**Independent students** who meet both of the above requirements **are considered to be living away from home** regardless of the distance between their residence and the location of the course they are attending.

If, on the other hand, they cannot provide documentation of a rental contract for at least 6 months, they will be assigned the status of commuter or local student.

**Foreign students** with a residence permit for study purposes **are considered non-local students** regardless of their place of residence in Italy. In any case, they must prove that **they are staying in paid accommodation with a regular contract for a period of not less than 6 months**. Exceptions are made for cases where the student's family resides in Italy, in which case the rules applied to Italian students apply.

For students recognised as political refugees or stateless persons, only income and assets held in Italy are taken into account. Students with political refugee or complementary status (subsidiary protection, etc.) must provide appropriate certification of their status (Directive 2004/83 EC of 29/04 - Legislative Decree No. 251/2007)..

For foreign students from particularly poor countries, the list of which is defined by a specific provision – Decree of the Ministry of Education, Ministry of University and Research No. 62 of 6 May 2020 – the provisions of the Prime Ministerial Decree of 9 April 2001 and the relevant regulations apply.

Uploaded documents must be named as follows:

- Surname First name\_Report
- Surname Name\_Documents
- Surname Name\_ISEE
- Surname Name\_Tenancy agreement

During the preliminary investigation phase, ESU may request additional documentation to verify the completeness and accuracy of the student's statements.

Students may personally modify their application by logging in and accessing the [Student Portal](#), **exclusively within the application deadline**.

After the deadline, only the data contained in the areas outside the application can be modified:

- PERSONAL DETAILS (for changes to personal details)
- IBAN (in case of updates to bank details)
- COMPLETING INCOME DATA FOR 2025/2026 (to modify financial data)

**Twenty-four hours after CONFIRMING** the application, students can download the relevant receipt from the APPLICATION RECEIPTS section on the Student Helpdesk home page.

The ESU's electronic online services system certifies the date and time of submission of the online application.

**Important:** the data entered in the application are declared in accordance with Presidential Decree 445/2000; students who complete the application are responsible for its accuracy.

## 6 - ASSESSMENT OF APPLICATIONS

### Commission

All applications received in accordance with the regulations will be evaluated by the single Commission established in accordance with the Decree approving this Call for Applications.

The administrative and minute-taking activities of the meetings are entrusted to an employee of the Office for the Right to University Education, who is responsible for the preliminary examination of applications for benefits, with the functions of Secretary.

The Commission will meet to evaluate the applications within two weeks of the closure of the online procedure.

### Prerequisite

For the purposes of evaluating applications, the Commission will first assess the **existence and validity of the event as declared and documented by the student in support of the application.**

The event is therefore a prerequisite for the assessment of the application.

**The absence of the event, the lack of supporting documentation, or the lack of temporal and/or causal correspondence with the situation of hardship reported by the student will result in the application being deemed ineligible.**

### Assessment parameters

#### a) merit:

the ranking for the allocation of benefits to eligible students is calculated according to the absolute merit coefficient, calculated as follows:

$$c = \frac{n^{\circ} \text{ crediti studente} - \text{soglia minima}}{\text{soglia massima} - \text{soglia minima}}$$

**N.B. Any bonuses used by the student are not taken into account in the assessment of credits earned.**

#### b) ISEE

**In the event of a tie in merit**, economic values (ISEE) will be considered in ascending order to determine the position in the ranking.

The results of the preliminary investigation relating to the competition will be published on the website [www.esu.pd.it](http://www.esu.pd.it) by **10 February 2026** in the form of anonymised rankings, in compliance with the provisions of the GDPR, indicating the **Student Code Number (assigned following registration with ESU Padova)**.

## 7 - METHOD OF PAYMENT - REVOCATION OF BENEFITS OBTAINED

### Payment

The extraordinary subsidy will be paid to students assessed as eligible for the benefit within the limits of the funds allocated by ESU Padova as specified in Point 1 above and will be paid in a single instalment by **3 March 2026**

### **Revocation**

The extraordinary subsidy will **be revoked**, with the consequent obligation to return the sums received, in the event of:

- withdrawal from studies by **10 August 2026**
- verified false declarations by the student, with the application of the penalties referred to in Articles 75 and 76 of Presidential Decree No. 445/2000 and loss of the right to obtain other benefits for the entire duration of the course of study.

## **8 - INFORMATION ON THE USE OF PERSONAL DATA (GDPR)**

Pursuant to Article 13 of European Regulation 2016/679 (GDPR), the data acquired in the self-certification form and those contained in the required documentation are intended for use in the processing of the competition results for the allocation of extraordinary subsidies referred to in Regional Law No. 8/1998.

The provision of the requested data is necessary for participation in the competition; failure to provide such data will result in exclusion from the competition.

The data collected may be communicated to other public entities if such communication is necessary for the performance of ESU's institutional functions or for compliance with the law.

The processing of personal data will be based on principles of fairness, lawfulness, transparency and protection of the rights of the data subject.

Data processing will be carried out in an automated and/or manual form, in compliance with the provisions of Article 32 of GDPR 2016/679 on security measures, by authorised persons and in compliance with the provisions of Article 29 of the GDPR.

Data subjects are entitled to the rights provided for in the Regulation, in particular: access to personal data; rectification/erasure/restriction of processing; objection and lodging a complaint (pursuant to Article 77 of the GDPR) with the Data Protection Authority.

The data will be stored for the period of time necessary to achieve the purposes for which it is collected and processed, in accordance with the principles of lawfulness and minimisation, and in any case for a period not exceeding 10 years.

The data will not be transferred outside the European Union.

The data controller for personal data collected by the ESU is:

ESU of Padua – REGIONAL AGENCY FOR THE RIGHT TO UNIVERSITY EDUCATION

with headquarters in Via S. Francesco 122 – 35121 Padua ([esu@cert.esu.pd.it](mailto:esu@cert.esu.pd.it))

General information is available on the institutional website (<http://www.esu.pd.it/it/Pagine/privacy.aspx>).

Data Protection Officer (DPO), pursuant to Article 37 of the GDPR, [dpo@esu.pd.it](mailto:dpo@esu.pd.it).

## **9 - VERIFICATION OF DECLARATIONS (ARTICLE 71 OF PRESIDENTIAL DECREE 445/2000)**

ESU Padua may carry out specific checks on the veracity of the self-certifications and affidavits submitted, including by requesting information from the relevant authorities.

To this end, it may consult databases (Siatel, INPS, etc.) to carry out appropriate checks on self-certifications and request specific information on the composition of the family unit from the relevant municipal offices.

If, during the checks, any irregularities or omissions are found that do not constitute falsehoods, the person responsible for the procedure - pursuant to Article 71, paragraph 3 of Presidential Decree 445/2000 - will notify the interested party, who must then regularise/supplement the declaration within the assigned deadline. If this regularisation is not carried out, the procedure will be concluded with a negative outcome.

Substitute declarations made pursuant to Articles 46 and 47 of Presidential Decree 445/2000 are considered to have been made to a public official (Article 76, paragraph 3 of Presidential Decree 445/2000).

Anyone who makes false declarations, without meeting the conditions established by the relevant laws for requesting such extraordinary intervention, Esu:

- will not grant the benefit if the assessment is carried out before the benefit is granted (preliminary investigation phase);
- declare the benefit forfeited if it has already been paid, with the consequent initiation of procedures for the recovery of the sums paid and notification to the competent Public Prosecutor's Office (attaching a copy of the declaration and indicating the elements of untruthfulness).

For anything not covered by this Call for Applications, reference should be made to the relevant laws and regulations in force, as well as to the regional policy plan and regional guidelines.

## 10 - REGULATORY REFERENCES

### Right to university education (DSU)

- Ministerial Decree no. 1321/2021
- Regional Law no. 8/1998, art. 3, paragraph 1, letter d) and art. 23
- Regional Law no. 7/1999
- Regional Law no. 5/2000
- Prime Ministerial Decree of 9 April 2001 'Uniform treatment of the right to university education'
- Legislative Decree no. 68 of 29 March 2012, as applicable
- Regional Council Resolution No. 1267 of 20 April 1999 "Approval of criteria for the provision of extraordinary subsidies to students who find themselves in situations of particular and exceptional economic hardship. Articles 3, d) and 23 - Regional Law 8/1998"
- Regional Council Resolution No. 1636 of 6 November 2018 "Update of the objective criteria for the provision of extraordinary subsidies to university students in situations of particular and exceptional economic hardship Regional Council Resolution No. 2668 of 27 July 1999
- Regional Council Resolution no. 2694 of 4 August 2000
- Regional Council Resolution no. 3550 of 14 November 2003
- Regional Council Resolution No. 1266 of 3 September 2019
- Regional Council Resolution No. 774/2025

### Single Substitute Declaration

- Decree of the President of the Republic no. 445 of 28 December 2000
- Prime Ministerial Decree no. 159 of 5 December 2013
- Decree of the Ministry of Labour and Social Policies of 7 November 2014
- INPS Circular no. 171 of 18 December 2014
- INPS Circular No. 137 of 25 July 2016
- Legislative Decree No. 4 of 28 January 2019, converted into Law No. 26/2019



Azienda Regionale  
per il Diritto allo  
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**Head of Administrative Proceedings (Art. 4 Law No. 241/1990 and subsequent amendments)**

Head of the University Right to Education Office – Emanuele Brusamento

**N.B.** This notice has also been translated into English for information purposes only. For the application and resolution of any disputes and for all legal purposes, only the Italian version is valid. An appeal may be lodged against this measure before the Regional Administrative Court within 60 days of its publication or, alternatively, an appeal may be lodged with the Head of State within 120 days of its publication.

**INFO**

Student Services Area – University Right to Education Office

ticket: [Student Desk](#)

Padova, 12 November 2025

The Director  
Dr Gabriele VERZA