

The information herein does not in any way replace the Accommodation Competition Announcement for students enrolled at the University of Padova A.A. 2025/2026 and the [General Regulations for Residences](#), which you are invited to read carefully.

HOW THE CALCULATION OF ACCOMMODATION FEES WORKS FOR ELIGIBLE STUDENTS IN THE HOUSING COMPETITION

Three statuses can be applied to eligible students in the Accommodation Competition and the status applied determines the cost of accommodation for the student and the payment deadline.

The statuses are as follows:

1. SCHOLARSHIP HOLDER: the "scholarship holder" is the student who receives the regional scholarship from the University of Padova. Students eligible for the Accommodation Competition are usually also eligible for the Regional Scholarship Competition, run by the University of Padua. This is because the requirements are the same.

For off-site students who receive the grant and are in an ESU residence, the **full rate** applies and the scholarship includes the accommodation service fee of €1,600 (€800 for students enrolled in the first year outside prescribed time) which UNIPD pays directly to Esu as a contribution towards the payment of accommodation fees for the entire academic year (10 months).

The accommodation service fee (1600€/800€) partially covers the cost of the assigned place for the 10 months of the bed allocation. The difference is payable by the student, who must pay it in three instalments due on 31 December, 28 February and 30 April. The first instalment will be 35% of the amount due, the second and third will both be 50% of the remainder.

Please note that if the scholarship student renounces the ESU residences, the situation changes. In this case, see NOTE 1 at the bottom of this document.

2. SCHOLARSHIP ELIGIBLE: an off-site student "eligible for a scholarship" is a student who has applied for a scholarship, meets the income and/or merit requirements and is on the UNIPD ranking list but is not awarded a scholarship due to lack of funds.

The **REDUCED rate** applies to the off-site student eligible for the scholarship and the cost of accommodation for the 10 months remains entirely at his or her expense with the same payment schedule as for the "scholarship holder".

If the student is awarded a scholarship at a later allocation than the first (the second allocation is usually between March and April), the status is automatically changed to that of "scholarship holder" and the cost of the assigned place is recalculated by applying the FULL rate and taking into account the deduction from scholarship of €1600/800. If, by recalculating the rate and applying the

accommodation service fee, it appears that the student has already paid more than the amount due, he/she will be entitled to a refund of the difference.

If **the status of scholarship eligible is revoked** to a student enrolled in the first year because he/she does not reach 20 credits by 30 November (See Announcement of Regional Scholarships, managed by the University of Padova), the status for accommodation is changed from **"SCHOLARSHIP ELIGIBLE"** to **"ACCOMMODATION ELIGIBLE"** and the fee is recalculated, changing from a REDUCED rate to a FULL rate, with the student being asked to pay the difference due for the fee of the assigned accommodation.

3. ACCOMMODATION ELIGIBLE: an "accommodation eligible" student is a student who meets the requirements set out in the Accommodation Competition Notice but has not applied for the regional scholarship (the reasons may be many, from simple forgetfulness, to already having a grant other than a regional grant, for example).

A student eligible for off-site accommodation is charged the full **rate** (same amount as the scholarship holder) but **payment is the student's responsibility**. The student must pay the cost of the accommodation fee in monthly instalments due on the 5th of each month. Given that the definition of statuses and rates is only possible after the University of Padova publishes the definitive scholarship rankings, the first instalment for the eligible accommodation student is usually available from December or January and also includes the monthly payments for October and November.

A FEW EXAMPLES: *Qui*, *Quo* and *Qua* participate in the housing competition. All 3 are eligible and are allocated 3 single rooms in the Goito residence.

1. *Qui* receives the scholarship in first assignment, therefore he is SCHOLARSHIP HOLDER and he is charged the FULL fee which, for the single in Goito, is € 2.410,00 in total. The accommodation service fee of € 1600 will be deducted from the grant, leaving *Qui* with the sum of € 810 to be paid in 3 instalments. The first instalment will be 35% of the amount due, the second and third will both be 50% of the remainder.

Here he will pay 283.5€ by 31 December, another 263.25€ by 28 February and the remaining 263.25€ by 30 April.

2. *Quo* has applied for a scholarship and is eligible to receive it but there are not enough funds to provide it to all eligible applicants and, being behind in the ranking, he does not receive it in the first allocation.

His status is that of SCHOLARSHIP ELIGIBLE and he will be charged the REDUCED fee, which for the single in Goito is €1730 entirely at his own expense. He will have to pay the sum in 3 instalments divided as for scholarship holders, so he will have to pay 1 instalment of 605.50€ (at the end of December) and two instalments of 562.25€ (at the end of April).

Quo pays the first two instalments for a total of €1167.75; in March UNIPD has new funds and can therefore proceed with a second allocation: by scrolling down the ranking list *Quo* is among the beneficiaries of the scholarship with the application of the deduction of €1600 that UNIPD pays directly to ESU.

At this point the status of *Quo* is changed automatically to that of SCHOLARSHIP HOLDER. As a consequence, the amount for the 10-month assignment of the single room in the Goito residence is recalculated from 1730€ to 2410€. *Quo* has already paid €1167.75, which is added to the deduction from scholarship of €1600.00. *Quo*, in total, has paid 2767,75€ but the total amount for the 10 months of accommodation allocation is 2410€, consequently *Quo* is entitled to a reimbursement of 357,75€ which will be done ex officio, by the Residences sector, approximately in September 2025.

3. Finally, *Qua* is careless and did not apply for a scholarship, but he is eligible for accommodation. He will have to pay €2410 in monthly instalments of €241, but since it was only possible to update his status in December after the publication of the final UNIPD scholarship rankings, *Qua* will pay an instalment of €964 in January which includes the first 4 months (from October to January) and then he will pay €241 per month from February to July.

NOTE 1: If the SCHOLARSHIP student renounces ESU residence during the year, the University of Padua will automatically change their status from “fuori sede” (off-site) to “fuori sede da confermare” (off-site to be confirmed). This will result in a recalculation of the scholarship awarded, which will be equal to the amount provided for the “pendolare” (commuter) status without the application of the accommodation service contribution (€1,600/€800).

Failure to apply the accommodation service contribution means that the cost of the assigned bed, calculated at the “full” rate, will be entirely borne by the student. Payment must be made via a PagoPa notice that will be available on Uniweb, and the student must return the entire accommodation service contribution to the University. Students may confirm their off-site status if, during the academic year, they have a private accommodation contract for the months remaining until the minimum 10 months required by the call for applications (5 in the case of enrollment in an additional semester). All information relating to the Scholarship Competition, managed by the University of Padua, is available on the University website <https://www.unipd.it/borse-studio-regionali>.

EXAMPLE: *Cip* and *Ciop* have been assigned accommodation in two single rooms in the Goito residence and receive the scholarship as “off-site” students. The scholarship amount is approximately €7,000, which includes €760 for the canteen service and €1.600 for accommodation (they are SCHOLARSHIP RECIPIENTS, see point 1 above). Therefore, both receive €4,640 + contributions for canteen and accommodation. Then:

1) *Cip* renounces the accommodation by terminating the contract at the end of February because he is returning home for personal reasons. The cost of the single room in Goito is €2.410 for 10 months, and when the first installment was calculated, the accommodation service contribution of

€1.600 was taken into account. *Cip* had therefore paid €283.5 at the end of December + €263.25 at the end of February. When he notified the University of Padua that he was giving up his accommodation, the University changed his status to 'off-site to be confirmed'. The amount of the scholarship became that for 'commuters', which is €4.000 and does not include the accommodation service contribution.

Cip will have to repay the University the difference between the €7,000 "off-site" scholarship and the €4.000 commuter scholarship. In addition, he will have to pay Esu the cost of the room he used for five months, because the accommodation service contribution no longer exists. The cost of the room in Goito for five months is €1.205. *Cip* had already paid €546.75, so he will have to pay another €658.25.

To make this payment, he will have to use a PagoPa notice that will be available on Uniweb. Until he makes the payment, he will not be able to graduate.

2) *Ciop* is giving up his accommodation by terminating the contract at the end of February because he is going on Erasmus. The procedure and calculations are exactly the same as for *Cip*, but *Ciop* is renting another room in the place where he is going on Erasmus, so he can prove to the University that he has a 10-month contract for which he is paying rent.

In this way, his status changes from "off-site to be confirmed" back to "off-site", so his scholarship returns to €7.000 but without the accommodation service contribution. *Ciop* will not have to repay anything to the University of Padua, and the University will pay *Ciop* €1.600, from which it will first deduct €658.25 to complete the payment for the room in Goito.



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