

**Call for applications for ACCOMMODATION and SCHOLARSHIPS
for the academic year 2025/2026**

**reserved for STUDENTS of the Conservatories of Music of
ADRIA, CASTELFRANCO VENETO, PADUA, ROVIGO, VICENZA,
the Higher Schools for Language Mediators in VICENZA (Belluno and
Vicenza campuses) and CIELS (Padua and Milan campuses) and the
Italian School of Design in Padua**

Submission of applications for ACCOMMODATION:
from 22 July 2025 at 10 a.m. to 8 September 2025 at 10 a.m.

SCHOLARSHIP applications:
from 22 July 2025 at 10 a.m. to 6 October 2025 at 10 a.m.

Residence opening period:
from 26 September 2025 to 24 July 2026

Approved by Director's Decree no. xxx of xx July 2025

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DEADLINES

It is important to read the Scholarship and Accommodation Competition Notice and the related attachments before submitting your application to the [Student Desk](#).

Students enrolled/about to enrol at the Conservatories of Adria, Castelfranco Veneto, Padua, Rovigo, Vicenza, at the Higher Schools for Language Mediators in Vicenza (Belluno and Vicenza campuses) and at CIELS (Padua and Milan-LIMEC campuses) and the Italian School of Design in Padua, who wish to participate in the Accommodation Competition and the Scholarship Competition must complete the online application form, in accordance with the procedures set out in this Competition Notice, **by 10:00 am** on the deadline indicated in the table below.

Type of student	Online application deadline
Accommodation application	8 September 2025 at 10:00 a.m.
Scholarship application	6 October 2025 at 10:00 am

The deadlines are final: it will not be possible to submit or supplement applications already submitted after the deadlines indicated (see section 'HOW TO APPLY').

The ESU's electronic online services system certifies the date and time of submission of the online application, providing a receipt and a reference number.

1 - INFORMATION ON HOUSING AND SCHOLARSHIPS

The housing service and scholarships are benefits included in the right to university education. They are awarded on a competitive basis to students who meet the merit and financial requirements set out in the regulations.

For students enrolled/enrolling in the first year, the only requirement for eligibility for the competition is financial, while students enrolled in subsequent years must meet both the merit and financial requirements.

1.1 - WHO CAN APPLY

Students enrolled/about to enrol for the academic year 2025/2026 at the following institutions and courses listed in the table below are eligible to apply for accommodation and scholarships:

- Conservatory of Adria;
- Conservatory of Castelfranco Veneto;
- Conservatory of Padua;
- Conservatory of Rovigo;
- Conservatory of Vicenza;
- Italian School of Design, Padua;
- SSML Ciels Padua;
- SSML Limec Milan;
- SSML Vicenza (Vicenza and Belluno campuses);

STUDY PROGRAM	Course	Number of years
1	Bachelor's degree	4
2	Master's degree	3 years
3	Research doctorate	number of years required by the programme

The benefit can only be granted for the first time for each of the 3 study cycles.

Courses already completed at other Italian or foreign universities are also included in the calculation.

Students who fall into the '**Fuori Sede**' (off-site) and '**Pendolare**' (**commuter**) categories are eligible to participate in **the competition for the allocation of ESU accommodation** for the 2025/2026 academic year.

Students who fall into the categories of '**Fuori Sede**', '**Pendolare**' and '**In Sede**' are eligible to participate in **the competition for the award of scholarships** for the academic year 2025/2026.

Student Off-site	<p>Resides in municipalities/on-siteities more than 80 km away from the course location or has a travel time (by public transport) of more than 80 minutes and, for this reason, takes accommodation near the course location, using public residential facilities or other private or institutional accommodation, for a fee, with a regular rental contract, for a period of not less than 10 months; if the student does not take accommodation for a fee or takes it for a period of less than 10 months, they are considered commuters.</p> <p>Students enrolled in the 1st year of a degree programme: they are considered Off-site if they have a regular rental or accommodation contract for a fee until the date of completion of the degree programme they are attending or for a period of not less than five months during the academic year.</p> <p>International exchange students: they retain their off-site status by providing proof of paid accommodation during their exchange period, for a period which, when added to the period spent in Italy, is not less than ten months.</p> <p>Foreign students with a residence permit for study purposes: for the purposes of accessing benefits, they are considered off-site students regardless of their place of residence in Italy (they must, however, have paid accommodation with a regular contract for a period of not less than 10 months).</p> <p><u>Exceptions are made</u> for cases where the student's family resides in Italy, in accordance with the requirements of Article 4, paragraph 8, letter c) of the Prime Ministerial Decree of 9 April 2001.</p> <p>Independent students, as defined in Annex 3 of this Call for Applications, who have demonstrable paid accommodation are also considered to be living off-site.</p> <p>Students participating in the SCHOLARSHIP competition who are not residents of the city AND will be staying in NON-Esu accommodation must upload the following documents to the Document Upload section of the <u>Student Desk by 13/10/2025</u>:</p> <ul style="list-style-type: none"> - a copy of the lease/sublease/extension agreement for consideration and the relevant registration with the Revenue Agency; - a copy of the hospitality contract in the case of accommodation in a university or religious college;
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	<p>- a copy of the rental contract signed abroad, in cases of participation in international mobility programmes.</p> <p>THE 10-MONTH DURATION OF THE CONTRACT MUST FALL WITHIN THE PERIOD 1 OCTOBER 2025 - 30 SEPTEMBER 2026.</p> <p>In the case of 'hospitality' with a private individual, the student must prove payment of a rent or fee for the duration of 10 months with traceable payment (e.g. bank transfer).</p> <p>In the case of a contract with a flat-rate tax that has been TACITLY extended but not registered with the Revenue Agency, the student must submit the monthly payment receipts required by the competition announcement to certify their stay in the accommodation. The scholarship will initially be paid as a commuter allowance. The balance will be paid when Esu receives the rent payment receipts for the 10 months.</p> <p>Please note: off-site status will be subject to specific targeted and random checks.</p>
Student Commuter	Resides in municipalities/on-siteities located between 40 and 80 km from the course location or has a travel time (by public transport) of between 40 and 80 minutes.
On-site student	Resides in the municipality where the course is held or in municipalities/localities less than 40 km from the course location or has a travel time of less than 40 minutes (by public transport). Attends courses that are mainly held online

In order to determine their status as off-site, commuter or on-site, students must strictly refer to **the table of geographical distances** published by the University (<https://www.unipd.it/borse-studio-alloggi>).

The tables are not currently available for the **Adria campus**, for which students must self-certify that they meet the above conditions.

Students self-certify their status by applying the above tables.

PLEASE NOTE: travel time is calculated based on the times indicated by public transport companies and detection systems such as Google Maps.

If ESU finds discrepancies between the student's declaration and the information verified during the assessment, including on the basis of the documentation provided by the student, ESU may proceed to change the status ex officio and notify the student accordingly.

Exclusively for the Accommodation Competition:

Only the distance requirement is considered for the definition of Off-site status. Possession of a contract for consideration is not required.

- The benefit is granted on a priority basis to **the off site students**;
- At the time of entry into residence, students must be **enrolled or about to enrol** for the 2025/2026 academic year;
- Students with **disabilities/motor or visual impairments** may participate in the Accommodation Competition regardless of their status;

STUDENTS ENROLLED/ENROLLING A.Y. 2025/2026

Students enrolled/enrolling for the academic year 2025/2026 in the following courses are eligible to apply for accommodation and scholarships:

- first-level regular/experimental courses activated pursuant to Ministerial Decree 8.10.2003, ref. no. 629/AFAM/2003, at conservatories for seven semesters (seven years for part-time students), with reference to the year of first enrolment; accommodation is granted for an additional semester;
- second-level courses (established pursuant to Ministerial Decree 8.01.2004, ref. no. 1/AFAM/2004) at conservatories for five semesters (five years for part-time students), with reference to the year of first enrolment; accommodation is granted for an additional semester;
- for three-year degree courses (activated pursuant to Ministerial Decree no. 509/99 - Ministerial Decree 12/03/2010- DD. Dip. Form. Sup e Ricerca Prot. 1966/2016 and 1059/2018) of the Higher Schools for Language Mediators in Vicenza - Vicenza and Belluno campuses and CIELS Padua - Padua and Milan campuses, for a period of seven semesters starting from the year of first enrolment; accommodation is granted for an additional semester;
- for three-year degree courses (activated pursuant to Ministerial Decree no. 17/2010 - DD. Dip. Form. Sup e Ricerca Prot. 1215/2023) at the Italian School of Design - Padua campus, for a period of seven semesters starting from the year of first enrolment; accommodation is granted for an additional semester;
- for master's degree courses at the CIELS School for Language Mediators in Padua, activated pursuant to Ministerial Decree no. 243/2020, for a period of five semesters starting from the year of first enrolment; accommodation is granted for an additional semester.

Students must be **up to date with the payment of the Regional Tax for the DSU (Single Student Contribution) of €189.00**, made using the online procedure indicated at the link <https://www.esu.pd.it/news/tassa-regionale-per-il-diritto-allo-studio/>

STUDENTS GRADUATING ON A BACHELOR'S DEGREE COURSE

Conservatory students who graduate from a three-year degree programme by the last graduation session of the 2024/2025 academic year and enrol in the first year of the two-year programme in the 2025/2026 academic year must complete the online application **as students enrolling in the first year of the two-year programme**, specifying the expected date of completion of the three-year degree programme/advanced course.

The scholarship application will remain frozen in 'suspended' status until the degree is obtained and enrolment in the two-year programme is finalised. If the student does not obtain the degree and consequently enrolls in the 2025/2026 academic year in the first year outside the normal duration of the programme, their application will be re-evaluated as a student enrolled in the 1st year outside the normal duration of the three-year programme.

It is the student's responsibility to notify the [Student Desk](#)> Concorso Borsa di Studio (Studenti non UNIPD) by opening a ticket of the award of the degree for the purposes of terminating the suspension or of the failure to obtain the degree for the purposes of re-evaluation.

The **application for accommodation** will not be suspended, but in addition to the income requirement, the graduate must also have earned 150 credits by 10 August 2025.

If graduating students are unable to obtain their degree by the stated date, they must notify the university as soon as possible. Those who are enrolled in the first year of their course will be entitled to accommodation at the 'suitable accommodation' rate until the date on which they obtain their degree; however, if the student is in

their second year of the course, their place will be revoked and they will have to pay the 'unsuitable' rate for the period of occupancy.

STUDENTS WITH COURSE CHANGES AND/OR TRANSFERS FROM OTHER INSTITUTIONS

Students already enrolled in the Italian university system in previous academic years who change courses within the same institution or transfer from another institution may NOT apply as first-year students, but must apply as students in the following year, regardless of the year of the course in which they are enrolled by the institutions they are transferring from.

Changing courses within the same institution or transferring from another institution does not constitute an interruption of studies. Therefore, following a transfer, the previous course will be considered the first year of enrolment and applications cannot be submitted as first-year students.

Applications for benefits can only be assessed when the student is in possession of the credit recognition decision issued by the competent Commission of the institution to which they are enrolling. Until then, the application will be 'Suspended'. Eligibility for the benefit requested will be assessed considering the year of enrolment and the credits decided by the aforementioned Commission and, if eligible, the benefit will only be awarded based on available resources. Since this resolution does not replace enrolment at the University, students will be required to report their enrolment once it has been formalised.

Those interested must report their particular situation (transfer, change of course) and their enrolment by opening a ticket at [the Student Desk](#).

STUDENTS ENROLLED WITH A SHORTENED CAREER

Students enrolled with a career abbreviation must report this promptly by opening a ticket at [the Student Desk](#) > Scholarship Competition (non-UNIPD students).

In the first year of enrolment with career abbreviation, students participate in the competition as first-year students, regardless of the year of enrolment assigned by the committee that evaluates the student's career and determines which exams to recognise and in which year to enrol them.

From the following year, **students are required to obtain at least 55 ECTS credits in the period between 10/08/2024 and 10/08/2025.**

STUDENTS WHO HAVE WITHDRAWN FROM THEIR STUDIES

In the event of **withdrawal from studies**, enrolments relating to the completed career are not counted, provided that the student has not received any benefits (scholarship and/or accommodation) during the previous career or, if received, has returned them at the time of submitting the application for this competition.

Withdrawal from studies, if it occurs during a three-year degree programme, does not affect the master's degree programme (two years).

Any credits earned in the programme that is withdrawn cannot be counted towards the new programme.

STUDENTS WITH DOUBLE ENROLMENT

Students who enrol in two courses at the same time must choose one of the two enrolments as a reference for accessing the benefits provided for by current legislation on the right to education for the entire period of simultaneous enrolment in the two courses. Students already enrolled in a course of study in years subsequent to the first cannot identify the second enrolment course for the purposes of benefits for the right to study if they have already taken advantage of them in their first enrolment. If a student enrolled in a study

programme has never taken advantage of the benefits for the right to education during their first enrolment, and has not yet obtained their qualification, they may request the same benefits (never requested before) for the second study programme.

For students enrolled simultaneously in multiple study programmes at any university institution in Italy, the amount of the scholarship is increased by 20%.

This increase is granted to students simultaneously enrolled in multiple study programmes who are eligible to obtain and maintain the increased scholarship if they meet and maintain the merit requirements for the entire duration of the programmes.

The increase is not due if the student loses the requirements for the benefit with reference to the course of study to which the student has linked the increase.

It is the student's responsibility to report double enrolment, which must be reported by accessing the **SIMULTANEOUS ENROLMENT** area in the [Student Desk](#).

If the above students are included in the rankings of eligible students for scholarships from both the ESU and the university they are attending, they must choose the institution that will provide the benefits for the right to study, notifying them **within 7 days of the publication of the final rankings**, for one or the other benefit by opening a ticket in the [Student Desk](#).

If notification is not provided within the established deadline, ESU will not pay the student the 20% increase in the scholarship.

The selection of the body providing the benefits will continue until the qualification is obtained.

Students who have already received benefits for the right to university education during their first enrolment and who enrol in another course cannot apply for a scholarship and/or accommodation as part of their second enrolment.

In the event of double enrolment, **the bonus for achieving the minimum merit requirement cannot be applied** for the purpose of increasing the scholarship.

1.2 - INCOMPATIBILITY AND EXCLUSIONS

INCOMPATIBILITY

The regional scholarship cannot be combined, for the same academic year, with other scholarships or study grants with similar purposes to maintaining studies, awarded for any reason.

EXCLUSIONS

Students who do not meet the following criteria are excluded from the allocation of accommodation and the award of the scholarship:

- do not complete and confirm their online application within the deadline and in the manner specified;
- have not paid the Regional Tax for the Right to University Education for the academic year 2025/2026 **(€189.00)** by the deadline for completing online applications;
- do not have a Dichiarazione Sostitutiva Unica (DSU) - ISEE certificate for the right to study issued by INPS or CAF/Patronato/authorised professionals or ISEE Parificato Universitario anno 2025 issued by an affiliated CAF within the deadlines set out in the Call for Applications;
- are enrolling for the second time in the same level of course already completed with the acquisition of the qualification in the sessions relating to previous academic years;

- have already obtained a diploma or degree of a level equivalent to that for which they are applying for benefits;
- in previous academic years, they have had their scholarship or accommodation revoked without refunding the corresponding amount for the service enjoyed or for which there is an ongoing revocation procedure;
- in previous academic years, as eligible candidates in the final ranking, they lost their eligibility during the year and did not refund the benefits received, including for catering (tar A);
- are assigned ESU accommodation for the academic year 2024/2025, are not up to date with tuition fee payments, or have outstanding debts to ESU from previous academic years;
- have withdrawn from their studies in previous academic years, having benefited from a subsidised bed in the academic year in which the withdrawal took place (exclusively for the accommodation competition) without refunding the corresponding amount for the service enjoyed;
- for the academic year 2025/2026, have outstanding financial obligations to ESU for ongoing disciplinary proceedings or revocation of benefits;
- have incurred penalties under the law following checks on self-certifications.
- PhD students enrolled beyond the end date of their studies as set out in the teaching regulations due to career suspensions.

1.3 - WHO IS ELIGIBLE FOR THE BENEFITS

In order to be eligible for accommodation and scholarship benefits, the following requirements must be met:

First-year students	ECONOMIC REQUIREMENTS ONLY (from ISEE/ISEE Parificato 2025 certificate for the Right to University Education)
Students enrolled in subsequent years	MERIT REQUIREMENTS (as of 10.08.2025) AND ECONOMIC REQUIREMENTS (from ISEE/ISEE Parificato 2025 certificate for the Right to University Education)

1.3.1 - FINANCIAL REQUIREMENTS

The financial requirements are based on **the ISEE/ISEE Parificato certificate for the year 2025 requested and issued for 'Prestazioni agevolate per il Diritto allo Studio Universitario' (subsidised services for the right to university education).**

To obtain the ISEE/Isee Parificato 2025 certificate for subsidised services for the Right to University Education, you must contact a CAF or a qualified professional or visit the INPS website, after completing the Dichiarazione Sostitutiva Unica (DSU) form provided by the student to the CAF, the professional or the INPS, which is necessary to determine the financial situation of the household of the student applying for the benefit.

The maximum income indicators established for the 2025/2026 academic year in order to participate in the Call for Applications are as follows, and **BOTH values must be met**

Equivalent Economic Situation Indicator ISEE (for DSU benefits) - &gt; ISEU	26,306.25
Equivalent Financial Situation Indicator ISPE (ISP/equivalence scale) -&gt; ISPEU	42,530.50

We recommend that you submit the Single Substitute Declaration (DSU) and the documents required for the processing of the ordinary/equivalent ISEE in good time.

It is the student's responsibility to:

- obtain the ISEE in time for the deadlines for participation in the Housing Competition
- verify the accuracy and completeness of all the data entered in the application
- check that the ISEE certificate for the right to study used for the benefit application does not contain any notes of omissions/discrepancies. In the event of omissions/discrepancies due to incorrect completion of the Single Substitute Declaration (DSU), a new DSU must be submitted to correct/supplement the information provided in the previous DSU, within the deadlines set out in this Call for Applications.

In the event of omissions/discrepancies in the ISEE submitted or other errors that render the ISEE invalid, ESU will proceed in accordance with the provisions of Article 11 of Prime Ministerial Decree No. 159/2013 ISEE Regulations and Article 71 of Presidential Decree No. 445/2000.

For details on ISEE and ISEE Parificato, please refer to Annexes 3 and 4, which are an integral and essential part of this call for applications.

PLEASE NOTE: students who are already recipients of a scholarship in 2023 must notify the CAF when completing the DSU for the issue of the 2025 ISEE certificate and must enter the amount of the scholarship, as indicated in the DSU, in the 'COMPLETAMENTO DATI DI REDDITO' (INCOME DATA COMPLETION) section of the application form (see Article 2-sexies, paragraph 2, Decree Law No. 42/2016, converted into Law No. 89/2016).

Only students transferred from another institution not affiliated with the ESU of Padua, or those enrolling in the first year of a two-year programme, if they have graduated from other institutions, must provide appropriate documentation (Certificazione Unica) indicating the amount of any scholarship received in 2023 from their previous institution.

Students must report their situation by submitting a ticket to [the Student Desk](#) and uploading the documentation to the 'Upload Documents' area.

1.3.2 - MERIT REQUIREMENTS

1.3.2.1 - STUDENTS ENROLLED IN THE FIRST YEAR

For students enrolled in the first year of bachelor's and master's degree programmes in the 2025/2026 academic year, inclusion in the eligibility rankings is determined solely by the financial requirement.

For the scholarship, the merit requirement is assessed ex-post, taking into account the credits earned during the academic year in question.

The scholarship is paid in two instalments, the second of which is subject to the achievement, **by 10 August 2026, of at least 20 credits (10 credits if enrolled in a part-time programme)**, without recognition of previous academic achievements.

This provision **does not apply to students with disabilities between 66% and 100% and/or with recognised disabilities pursuant to Article 3, paragraph 1 of Law No. 104/1992** (see Annex No. 2).

In all cases, **if the above students do not obtain 20 credits by 30 November 2026, they must return the entire amount of the scholarship and pay the amount equivalent to the value of the service actually enjoyed at the appropriate rate.**

1.3.2.2 - STUDENTS ENROLLED IN SUBSEQUENT YEARS

For the assessment of merit requirements, students enrolled in subsequent years must have earned the credits indicated in the tables below by 10/08/2025, depending on the year of enrolment.

The values indicated in the 'Minimum threshold' and 'Maximum threshold' columns are used to calculate the merit coefficient referred to in point 2.3.

Level I (three years) year of enrolment	Minimum threshold	Maximum threshold	Minimum threshold	Maximum threshold
	Full-time	Full-time	Part-time	Part-time
Second year	25 credits	60	12 credits	30
Third year	80 credits	120	25 credits	60
Final semester	135 credits	180	60 credits	90
Fifth year (only T.P.)			80 credits	120
Sixth year (only T.P.)			110 credits	150
Seventh three-year period (only T.P.)			135 credits	180

Second level (two years) year of enrolment	Minimum threshold	Maximum threshold	Minimum threshold	Maximum threshold
	Full-time	Full-time	Part-time	Part-time
Second year	30 credits	60	15 credits	30
Third year	80 credits	120	30 credits	60
Fourth year (only T.P.)			60 credits	90
Fifth year (only T.P.)			80 credits	120

Credits are valid only if recognised for the course of study for which students are requesting the benefit, even if different from that of the previous year.

Credits validated from educational activities carried out outside the institution of affiliation (vocational training courses, seminars, internships, etc.) and those validated from previous courses completed (e.g. single courses) do not contribute to the determination of merit considered for the purposes of eligibility for accommodation and scholarships.

The merit requirements for access to benefits for students enrolled in the second year also include the fulfilment of any educational obligations (**OFA**), where required at the time of admission to the courses.

Eligibility for competitions is therefore also subject to the successful completion of these OFAs within the terms set by the regulations of the student's institution.

It is the student's responsibility **to ensure that all credits obtained by 10 August 2025 have been registered** by the relevant academic offices.

Special criteria are provided for **students with disabilities** for the determination of merit (see Annex 2, an integral and essential part of this call for applications).

1.3.2.3 - STUDENTS ENROLLED IN PHD PROGRAMMES

Students enrolled in the first year may only participate if they meet the income requirements and are admitted to the courses.

Students enrolled in subsequent years must meet the requirements for enrolment in the following year, as set out in the respective teaching regulations.

Students who are recipients of a ministerial scholarship or a scholarship awarded by another public or private body are not eligible for the regional scholarship.

1.3.3 - BONUS CREDITS

Students enrolled in years subsequent to the first year may use a bonus in addition to the credits actually earned in order to meet the merit requirements.

The bonus allows students to meet the requirements to be considered eligible, but the merit coefficient is calculated based on the number of credits actually earned by the student, without taking into account the bonus applied.

The bonus can only be used once during the entire course of study and has a different value depending on when it is applied, as indicated below.

Year of enrolment	Bonus
Second year	5 bonus credits
Third year	12 bonus credits
Final semester/master's degree	15 bonus credits

If the bonus is not used in full, the excess amount can be used in subsequent years. The bonus not used for the bachelor's degree can also be used in one of the years of attendance of the master's degree.

When the student's credits are not sufficient to reach the merit threshold required to qualify for the benefit, the bonus is applied automatically (without the student having to request it).

Students enrolled in years subsequent to the first year of the Master's Degree programme who have obtained a Bachelor's Degree from another university **must notify** the bonus used during their Bachelor's Degree programme and the university they previously attended by submitting a ticket to the Student Desk after completing the competition application form.

The bonus is not available for students who are enrolled or will enrol on a part-time basis for the 2025/2026 academic year in order to meet the merit requirements.

The bonus does not apply to students enrolled in second-cycle degree programmes (two-year programmes) under the old system (higher education programmes).

PLEASE NOTE: as provided for by Regional Council Decree 774/2025, Article 5, paragraph 7, starting from the 2023/2024 academic year, the bonus does NOT apply to students enrolled in a master's degree programme whose entry qualification is a **bachelor's degree obtained abroad**.

1.3.4 – SCHOLARSHIP FUNDING

The funds allocated for the provision of regional scholarships for the academic year 2025/2026 come from:

- the revenue from the Regional Tax (TR) for the Right to University Education (DSU);
- the portion of the State Supplementary Fund specifically established pursuant to Legislative Decree No. 68/2012 and the Prime Ministerial Decree of 9 April 2001;
- the Veneto Region's own resources pursuant to Legislative Decree no. 68/2012;
- from European Union funding – Next Generation EU.

As provided for in Regional Council Resolution 774/2025, Article 7(1), the resources deriving from the TR revenue for the DSU, the State Supplementary Fund and additional regional resources are allocated using the following criteria:

- a. **30% to students enrolled for the first time in the first year of three-year and two-year bachelor's and master's degree programmes**, of which a maximum of 7% is reserved for non-EU students enrolled for the first time in the first year of three-year, master's and single-cycle master's degree programmes to which they have access with a qualification obtained in a non-EU country;
- b. **70% to students enrolled in years subsequent to the first year of all courses.**

1.3.5 – AMOUNT AND PAYMENT METHODS FOR SCHOLARSHIPS

The amount of the scholarship is equal to:

Student status	Maximum amount	Minimum amount
Off-site students	€ 7,072.10	€ 3,536.05
Commuter students	€ 4,132.85	€ 2,066.4
On-site students	€ 2,850.26	€ 1,425.13

For students enrolled in **part-time** study programmes, the scholarship amount is paid entirely in cash and is equal to:

Student status	Maximum amount	Minimum amount
Students living off-site	€ £3,536	€1,768.00
Commuter students	€ €2,066.42	€ 1.033,21
On-site students	€1,425.13	€ 712,56

The scholarship is paid in full to students with an ISEE of less than or equal to **€17,537.50**.

In order to help students who are economically disadvantaged, students with an ISEE of less than or equal to **€13,153.12** will **receive a 15% increase** in the amount of the scholarship.

For ISEE between **€17,537.50** and **€26,306.25**, the scholarship is reduced proportionally to the minimum amount indicated in the table.

Students enrolled in a PhD programme and recipients of a regional scholarship will receive the scholarship in the amount provided for 'Off-site' students, as per Article 6, paragraphs 1 and 2 of Regional Council Decree 774/2025.

DOUBLE ENROLMENT

The amount of the scholarship is increased by 20% for **students enrolled in more than one course of study at the same time** (Article 6, paragraph 3, Ministerial Decree No. 1320/2021).

Students enrolled on a PART-TIME basis are also eligible for the increase.

In order to receive the increase in the scholarship amount, students must maintain the merit requirements for eligibility for the scholarship for the following year on both courses in which they are enrolled (the increase can therefore only be paid after verification of the necessary credits have been obtained).

In order to be eligible for the increase in the benefit, in the case of enrolment in years subsequent to the first, the merit requirement cannot be met by using bonuses.

Scholarships awarded in the first allocation will be paid:

- in a single instalment by 31 December 2025 for those enrolled in higher courses at Conservatories of Music, in subsequent years of Level I and II courses at Conservatories of Music and in subsequent years of three-year and master's degree courses at Higher Schools for Language Mediators, CIELS and SID;
- in two instalments for those enrolled in the first year of Level I and II courses at Music Conservatories and three-year and master's degree courses at Higher Education Institutions for Language Mediators, CIELS and SID:
 - 1st instalment, 50% of the scholarship by 31 December 2025 with application of service fees (catering and accommodation where required)
 - 2nd instalment, 50% of the scholarship after verification of the achievement of the 20 credits required by 10 August 2026.

Scholarship recipients enrolled in the first year (three-year and master's degree courses) who do not obtain **20 credits** by 10 August 2026 and do so by **30 November 2026 (10 credits** if enrolled on a part-time basis) will **only** receive the first instalment of the scholarship.

Each beneficiary student will be sent appropriate notification regarding the timing and methods of payment of the amounts due.

The disbursement of scholarships after the initial award will depend on the availability of additional resources provided by the Veneto Region and the MUR.

REGIONAL TAX REFUND FOR THE 2025/2026 ACADEMIC YEAR

Students who are eligible or beneficiaries in the final scholarship ranking are entitled to a full refund of the regional tax for the right to education, amounting to **€€ 189.00**, paid at the time of enrolment at their institution of reference.

The refund will be made automatically by the following deadlines:

- students **enrolled in subsequent years** of bachelor's and master's degree programmes by January 2025;
- students **enrolled in the first year** of a bachelor's or master's degree programme, after the second instalment of the scholarship has been paid, upon obtaining 20 credits by 30 November 2026 at the latest.

The amounts for contributions for the provision of catering and accommodation services are as follows:

Type of contribution Service	Amount in Euro
Accommodation only (if ESU)	€ 1.600,00
Meals only (one meal per day)	
Off-site student	€ 760,00
Commuter student	€ 540,00
On-site student	€ 250,00
Meals (one meal per day) + accommodation	€ 2.360,00

Contributions for accommodation and catering services are applied in full to the first instalment of the scholarship. The contribution for catering services cannot be converted into cash, except in the cases provided for in the 'Rules for access to university restaurants'.

Scholarship students who are assigned accommodation and whose tuition fees for the 10 months of the accommodation assignment exceed the contribution for the accommodation service applied will be required to pay the difference at their own expense according to the deadlines and procedures specified in the General Regulations for University Residences (see Annex 1).

Students enrolled in a PhD programme and recipients of a regional scholarship will be charged the canteen contribution at the rate applicable to 'Commuter' students.

For details of rates and payment methods, see [Annex 1](#), which is an integral and essential part of this call for applications.

Students enrolled in the last semester of their degree courses will receive 50% of the value of their scholarship and contributions for accommodation and/or catering services.

1.3.6 - REVOCATION OF THE SCHOLARSHIP

Loss of eligibility for the scholarship will result in its revocation and the repayment of any sums received, as well as the obligation to pay for the DSU services enjoyed, i.e. the full amount of the scholarship, the amount of the Regional Tax for the DSU reimbursed, and the amount for accommodation (at the applicable accommodation rate) and catering (Tariff B) actually enjoyed.

- The scholarship is revoked **for reasons of merit** for **beneficiaries enrolled in the first year** (three-year and master's degree courses) of the Scuola Superiore and three-year and two-year courses at the Conservatories for the academic year 2025/2026, who do not obtain **20 credits** by **30 November 2026** (**10 credits** if enrolled in part-time study programmes). The scholarship is **permanently revoked** with **the consequent obligation to repay the above amounts**.

In exceptional and documented cases, notified to the Veneto Region, ESUs may defer the deadline for achieving the minimum merit levels required to avoid revocation by no more than three months.

Scholarship recipients enrolled in subsequent years will not have their scholarships revoked for reasons of merit.

- The scholarship will be revoked for students who have submitted **a request to withdraw** from their studies or **a request to transfer** to another Conservatory/Higher Education Institution/University not affiliated with ESU Padova **by 10 August 2026**, **regardless of the number of credits achieved**. Those who withdraw from their studies and intend to reapply for the scholarship in a future career of the same level as the one they have withdrawn from must send an explicit request to withdraw from the benefit via ticket to **the Student Desk**. They will receive the necessary information for the return of the scholarship received (cash portion and service fees enjoyed, including Regional Tax).
- The scholarship will be revoked for students who graduate in the extraordinary session of the 2024/2025 academic year (the academic year preceding that in which the scholarship was obtained, Art. 6 bis no. 14 DGR). Students must return the sums received and the amount relating to services enjoyed (accommodation and meals) calculated at 'non-eligible' rates before the date of graduation.
- The scholarship will be revoked for students with outstanding debts to Esu.
- The scholarship will be revoked for students who declare or have declared false information in previous years. They will be excluded from receiving benefits for the entire duration of their studies.

1.4 - ACCOMMODATION PLACES AVAILABLE AND RESERVES

For the academic year 2025/2026, the ESU is offering **24 places**, subject to unforeseen circumstances, in its accommodation facilities listed in Annex 1, which is an integral and essential part of this call for applications.

When completing the application form, applicants must:

1. Declare that they are physically and mentally fit to live in a community. **Students who declare that they are not physically and mentally fit will be excluded from the Accommodation Competition.** Physical and mental fitness means that the student does not have any medical conditions that prevent them from sharing the residence's facilities (rooms, bathrooms, kitchens, other common areas) with other people. Due to their structure, university residences are places where students must share spaces. It is not possible to guarantee single rooms with private bathrooms and kitchens to those assigned accommodation. Any request to change accommodation due to personal reasons that prevent the applicant from sharing a room/apartment with other people will not be considered.

2. Please list the residences in order of preference, bearing in mind that the allocation of accommodation is not bound by the preference expressed. The allocation of a bed consists of the right to use one of the places available, **not a place chosen by the students.**

It is not possible to express a preference for a single or double room, room type, facilities or characteristics of the room (e.g. terraces, size, etc.).

1.4.1 - ALLOCATION AND RESERVES OF BEDS

The beds available are allocated on a percentage basis and reserved according to the student's origin and year of enrolment as follows:

Registration	Percentage	
Subsequent years	70	
First years	30	80% students from EU countries
		20% students from non-EU countries

OTHER RESERVES

Bed	Student type
Up to 10%	PhD students
Up to 10%	Commuter students who meet the merit and financial requirements, subject to availability after the allocation of places to eligible students living off-site

1.5 – FEES AND PAYMENT METHODS

The fees applied to participants in the competition are set out in Annex 1, which is an integral and essential part of this call for applications, and are applied according to the following criteria:

Full fee:

Applies to students receiving regional scholarships (so-called 'Borsista') and students who meet the requirements but have not applied for a regional scholarship (so-called 'Idoneo alloggio'). Specifically:

- **Off-site students who are recipients of regional scholarships** for whom accommodation costs have been deducted from their regional scholarships;
- Students receiving scholarships from autonomous provinces, regions, public bodies/institutions;
- Off-site students eligible for the accommodation competition who have not applied for a scholarship;
- Doctoral/specialisation students (non-medical).

Reduced rate:

- **Off-site students-eligible for regional scholarships but not receiving them due to lack of funds.**

Commuter Eligible Rate:

- **Commuter students** who meet the eligibility requirements. They may only be assigned after the ranking lists for off-site students have been exhausted, subject to availability.

Non-eligible rate:

- Students admitted to the ranking list and assignees who have subsequently lost the requirements for the benefit.
- Students with disabilities assigned within the limit of available equipped places and in derogation from the provisions for the allocation of places.
- Students enrolled on a PART-TIME basis in bachelor's, master's and single-cycle master's degree programmes who access the housing service once the rankings of those eligible have been exhausted by submitting the 'Extra Concorso' application referred to in point 2.6.

The Full, Reduced, Commuter Eligible and Non-Eligible rates are subject to the surcharge shown in the table included in Annex 1, which is an integral and essential part of this call for applications.

The rates include utilities and the use of ancillary services available in the Residences, such as internet connection, air conditioning (where available), concierge service, etc.

Any interruption of these services does not entitle the tenant to any refund or reduction in the rates.

PLEASE NOTE:

The current plan for the implementation of the Right to University Education (DSU) provides that students **living off-site** who are recipients of regional scholarships shall receive part of their scholarship in cash and part in services. For students who have been allocated an Esu bed, the contribution for accommodation is €1,600.00 (reduced by 50% for students enrolled in their first year who are behind in their studies), which is intended to partially cover the accommodation fee.

Students who have been awarded accommodation and whose rent exceeds the contribution for accommodation services must pay the difference according to the deadlines and methods specified in the General Regulations for University Residences.

For details of rates and payment methods, please refer to Annex 1, which is an integral and essential part of this call for applications.

2 - HOW TO APPLY

2.1 - ONLINE APPLICATION

The application must be completed exclusively by accessing the ESU of Padua Online Services from the institutional portal in the [Student Desk](#) and involves the following steps

1) **ACCESS:** 'ACCEDI con MyID, SPID o CIE' (Log in with MyID, SPID or CIE);

Italian students and foreign students with an Italian identity card and residence permit must log in with SPID or CIE.

International students who do not have a valid Italian identity document and do not have a tax code cannot log in with SPID.

The above students must proceed with ACCREDITATION using their username and password and uploading a valid passport, which must be in PDF format.

2) **COMPLETING THE APPLICATION** at the [Student Desk](#) in the 'RICHIESTA ALLOGGIO E BORSA DI STUDIO STUDENTI CONSERVATORI/SSML' (ACCOMMODATION AND SCHOLARSHIP APPLICATION FOR CONSERVATORY/SSML STUDENTS) section: students may modify/complete their application (e.g. status, personal details, income data, etc.) **no later** than the application **deadline**.

ENTERING YOUR IBAN: You must enter your IBAN on the last page of the application or, if you're applying later, in the right spot on the [Student Desk](#).

Failure to enter your IBAN will prevent the payment of the scholarship and any other reimbursements related to accommodation (e.g. refund of the security deposit).

It is the student's responsibility to register their **Italian IBAN** bank details - SEPA circuit on a current account held by or jointly held by the student (bank details of third parties, including parents, will not be accepted).

In the case of non-EU citizens without an Italian bank account, students must upload a copy of their residence permit in the UPLOAD DOCUMENTS section.

3) **ADDITIONAL INFORMATION:** once the application has been CONFIRMED, students must access the 'COMPLETARE DATI DI REDDITO' (COMPLETE INCOME DATA) section, where they must enter the financial data taken **from the ISEE 2025 or ISEE Parificato universitario 2025 certificate** relating to subsidised services for the Right to University Education.

- a. Students residing in Italy must enter the identification details of the ISEE certificate (INPS protocol number and date of issue) and the ISR, ISP and ISE values resulting from the ISEE certificate.
- b. Foreign students or Italian students residing abroad must enter the date of issue and the ISPEU and ISEEU values resulting from the ISEE Parificato 2025 certificate.

The 'COMPLETAMENTO DATI DI REDDITO' (COMPLETING INCOME DATA) section remains active even after the application deadline. Students may therefore complete their ISEE data even after the application deadline, provided that **the DSU has been submitted by the application deadline** and the relevant data has been entered in the 'ACCOMMODATION AND SCHOLARSHIP APPLICATION FOR CONSERVATORY STUDENTS' section.

- it is the student's responsibility to check that all the data entered is correct and complete

- Failure to indicate the ISEE certificate reference number in the form and/or failure to complete the above section will result in INELIGIBILITY for the competition.

Only for students enrolled simultaneously in two or more degree courses at any university in Italy: double enrolment must be reported by accessing the '**SIMULTANEOUS ENROLMENT**' section.

4) **DOCUMENT UPLOAD** in the appropriate section "DOCUMENT UPLOAD" where the required documents must be uploaded: e.g. qualification obtained abroad, valid residence permit, ISEE Parificato certificate, rental contract...

PLEASE NOTE: international students applying for benefits as enrolled/prospective students in the first year of a bachelor's or master's degree programme who have declared that they have obtained

the qualification required for enrolment (high school diploma or bachelor's degree) in Italy must upload a PDF of their qualification in the 'UPLOAD DOCUMENTS' section. The document can be uploaded to any of the available 'drawers', naming it 'qualification'.

The ESU online services information system guarantees that the application for participation in the competition is considered complete upon **CONFIRMATION** of the application by the closing date and time indicated in the call for applications.

Applications submitted after the deadline will not be accepted for the competition.

Twenty-four hours after CONFIRMING their application for accommodation, students can download the relevant summary with the application reference number from the RECEIVED APPLICATIONS 2025/2026 area of the [Student Desk](#).

All communications relating to the accommodation competition and allocations will be sent to the student's personal area in the [Student Desk](#), via ticket and, if necessary, via email. It is the student's responsibility to monitor the communication channels, including their email spam folder.

The data entered in the application are self-certified in accordance with Presidential Decree 445/2000, and students are therefore responsible for their accuracy. By submitting the application online in the [Student Desk](#), in the manner specified in the Competition Notice – either by accessing the system via SPID or with credentials issued by ESU – the application for benefits is considered digitally signed.

As part of the procedures for selecting beneficiaries of services for the Right to University Education pursuant to Art. 4 of the Prime Ministerial Decree of 9 April 2001, ESU Padova is required to verify the accuracy of the self-certifications submitted by students pursuant to Presidential Decree No. 445/2000. To this end, random and/or targeted checks will be carried out on applications for benefits with regard to the data self-certified by students.

All information relating to the online application is available at the [Student Desk](#).

2.2 – VERIFICATION OF REQUIREMENTS

Merit requirement: the credits earned by each student are transmitted electronically by the AFAM Institutions' Secretariats.

It is the student's responsibility to ensure that all credits obtained by 10 August 2025 have been recorded.

Financial requirement: the income requirement for students residing in Italy will be verified by consulting the INPS database using the INPS protocol number of the ISEE certificate entered when completing the application.

It is the student's responsibility to verify the accuracy and completeness of all data entered in the online application and to check that the ISEE certificate for the right to study used for the benefit application **does not contain any notes of omissions/discrepancies**.

In the event of omissions/discrepancies due to incorrect completion of the Single Substitute Declaration (DSU), a new DSU must be submitted to correct/supplement the information provided in the previous DSU, within the deadlines set out in this Call for Applications.

In the event of omissions/discrepancies in the ISEE submitted or other errors that render the ISEE invalid, ESU will proceed in accordance with the provisions of Article 11 of Prime Ministerial Decree No. 159/2013 ISEE Regulations and Article 71 of Presidential Decree 445/2000.

In the event of omission/incorrect entry of the protocol number of the ISEE certificate for the right to university education in the online application, the objective impossibility of verifying the economic requirement will result in the student's 'ineligibility' for the benefit requested

- for international students, the income requirement will be verified with the CAF affiliated with ESU Padova.

For the purposes of the accommodation competition, Esu will verify the income data provided by students on 10 September 2025 for the last time.

For the purposes of the scholarship competition, Esu will verify the income data provided by students for the last time on 13 October 2025.

2.3 – RANKINGS

2.3.1 DETERMINATION OF RANKINGS

The rankings for the allocation of benefits to eligible students are drawn up according to the following criteria:

- **Students enrolled in subsequent years** according to the absolute merit coefficient:

$$c = \frac{n^{\circ} \text{ crediti studente} - \text{soglia minima}}{\text{soglia massima} - \text{soglia minima}}$$

In the event of a tie, the economic values (provided by the 2025 ISEE Certificate for the right to university education or by the 2025 ISEE Parificato Universitario) will be considered in ascending order to determine the position in the ranking.

- **Students enrolled in the first years of degree courses and students enrolled in all years of doctoral courses**, based on increasing ISEE.
- **Non-EU international students enrolled in the first years**, based on:
 - Increasing University Equivalent ISEE;
 - Age in ascending order for students with the same University Equivalent ISEE.

2.3.2 PUBLICATION OF SCHOLARSHIP COMPETITION RANKINGS

There are **three different rankings** for scholarships:

- EU students enrolled in the first year of all courses and non-EU students enrolled in the first year of a two-year course with EU entry qualifications;
- Non-EU students enrolled in the first year of bachelor's and master's degree programmes with a non-EU qualification;
- Students enrolled in years subsequent to the first year of three-year and two-year courses;
- PhD student enrolled in years following the first;
- PhD students enrolled in the first year.

The rankings will be published in the [Student Desk](#):

- **provisional rankings by 30 October 2025**: interested parties may submit their comments regarding the assessment of eligibility/status and report any errors using the APPEALS section by **7 November 2025**.
- **final rankings** of those eligible for the regional scholarship by **20 November 2025**. Students can check their position in the ranking on the [Student Desk](#). The rankings will also be published on the institutional website. All students will be included in the ranking published on the website with their Student Code instead of their first and last names, in order to comply with transparency/privacy requirements.
The Student Code can be found in the [Student Desk](#).

In the final ranking, students' positions will be matched to the following outcomes:

1. **Beneficiary:** students who meet the requirements set out in the call for applications and are awarded a scholarship in the first round of allocations;
2. **Eligible:** students who meet the requirements set out in the call for applications but are not awarded a scholarship in the first allocation due to lack of funds; they may be awarded a scholarship in subsequent allocations;
3. **Suspended (beneficiary or eligible):** students who do not meet the requirements for the following reasons:
 - a. applicants for scholarships as first-year students enrolled in a master's degree programme awaiting the award of a bachelor's degree in the last sessions of the academic year 23/24;
 - b. students who have requested validation (for course transfer or transfer from another university) and for whom the universities are unable to proceed with the validation decision by the date of publication of the final rankings;
4. **Not eligible:** students who do not meet the requirements set out in the call for applications or who have not corrected, through appeal, the material errors in their application, identified by them following the publication of the provisional ranking list.

Eligibility for the scholarship does not guarantee the award of the benefit, which depends on the financial resources available.

The position in the final ranking determines the priority for the award of the scholarship.

2.3.3 PUBLICATION OF ACCOMMODATION COMPETITION RANKINGS

For the accommodation competition, a single ranking list will be drawn up based on the allocation of beds as indicated in point 1.4.1 above.

Students can check their position in the ranking and any changes within the [Student Desk](#). The rankings and any changes to them will also be published weekly on the institutional website. All students will be included in the ranking published on the website with their Student Code instead of their first and last names, in order to comply with transparency/privacy requirements. The Student Code can be found in the [Student Desk](#).

Accommodation places will be allocated to students already enrolled/registered for the 2025/2026 academic year and to students who enrol and can prove their enrolment **by 31 January 2026**.

2.4 - ALLOCATION AND ACCEPTANCE OF ACCOMMODATION

24 places are reserved for Off-site and Commuter students in the ESU residences listed in Annex 1, which is an integral and essential part of this call for applications.

The benefit is granted on a priority basis to students who are not resident in the area and who meet the relevant merit and income requirements.

Accommodation will be **allocated** to students who are eligible for the competition on **16 September 2025**.

Students who are allocated accommodation will find the offer of a bed in the [Student Desk](#) and the amount of the deposit to be paid (**€380.00**) in the Pago PA-MyPay section by the deadline of **19 September 2025**. **It is the student's responsibility to monitor the [Student Desk](#) for updates on the rankings and allocations. Any requests to receive a second offer following failure to view the first offer in the Student Desk. will not be considered**

Any subsequent allocations will be made from the following week, with places becoming available after the previous allocation.

PLEASE NOTE: The Foresta and Tiziano Aspetti apartments may be assigned from the second assignment onwards to eligible students who did not benefit from the first assignment, in accordance with DDR Education and Training No. 787 of 20/06/2024, which aims to finance measures to support rental contracts for eligible students living off-site.

Due to unforeseen circumstances, the allocation date indicated may be subject to change. Notification will be given at on the institutional website.

Once **the payment deadline has expired** without the student having paid the deposit, the student **will lose their allocation** and the place will be made available for subsequent allocations.

The deposit will be converted into a **security deposit** once the bed has been taken possession of. For details on the deposit policy, please refer to Annex 1, which is an integral and essential part of this call for applications.

For subsequent requirements, ESU may assign the student an **alternative bed** or **postpone the opening of certain residences**. If the bed is unavailable, ESU will refund the deposit paid by the student.

Students who have taken possession of their accommodation are required to comply with **the General Regulations for University Residences for the academic year 2025/2026** published on the institutional website.

2.4.1 - ACCESS TO THE RESIDENCE

Students who are eligible for the competition and have been allocated a place will be able to access the residences from **26/09/2025**.

Before entering the residence, those assigned a place will receive a link to access a video presentation and information on the residence services.

PLEASE NOTE: check-in at the residences will only be possible during the opening hours of the reception desks, which, in some residences, will not be open 24 hours a day (see Annex 1, which is an integral and essential part of this call for applications).

Upon entering the residence, the assignee must show their ID.

By signing the room key collection form, the assignee accepts the bed and the General Regulations of the University Residences.

Students will be able to access the Residences until 10 a.m. on 24 July 2026.

Students who do not plan to arrive on the above dates are required to communicate their arrival date by opening a ticket in [the Student Desk](#) > Residence > General Information by 26/09/2025. In the event of failure to communicate arrival after 26/09/2024, Esu reserves the right to revoke the assignment.

2.5 - FIRE SAFETY SUPPORT ACTIVITIES

Students who are interested can volunteer to help the concierge and the residence manager with fire alarm management.

Up to 5 students will be selected for each residence. Selected students will be required to attend an 8-hour medium-risk fire safety training course, to be held in person, and will receive a certificate upon passing a final exam. The certificate must be obtained by 15 November 2025. The course will be organised by Esu di Padova and there will be no cost to students. Participation in the course and passing the final exam are mandatory, under penalty of exclusion from fire safety support activities.

Students who request to participate in these activities and who have already successfully completed the course in the previous year will not be required to attend the course again, but will be required to attend a training/information meeting with the manager of the residence to which they are assigned.

Students will be selected by the Residence Service at its sole discretion based on the following requirements:

- Excellent knowledge of Italian;

- Non-participation in international mobility programmes, off-site internships or other activities that involve giving up accommodation during the year or prolonged absence (excluding holidays);
- Graduation after 30/04/2026;
- Regular attendance of the activities required in previous years.

Selected students will receive a 10% discount on the annual cost of the bed.

Students may apply by filling in the form via the link that will be sent together with the confirmation of assignment.

The selection will be made by 15 October 2025 and the interested parties will be notified.

2.6 – ALLOCATION TO NOT ELIGIBLE STUDENTS

Once all eligible students have been assigned, the rankings will be invalidated for all purposes.

Any accommodation available may be allocated to students who submit an application using the appropriate form (in the 'Extra competition bed application' section) at the Student Desk in accordance with the procedures that will be published on the website after 8 January 2026. These students, if allocated, will be charged the 'Non-eligible' rate. We would like to point out, for information purposes only, that in 2024/25 it was possible to allocate 'Extra Competition' beds from mid-February 2025.

3 - OTHER INFORMATION

3.1 - DECLARATIONS: CORRECTIONS, CHECKS AND PENALTIES (ART. 71 OF PRESIDENTIAL DECREE 445/2000)

Students must submit their application for benefits by providing information on their financial, personal and merit-based circumstances by means of a self-certification in accordance with Presidential Decree No. 445/2000.

Students must promptly notify the ESU Right to Education Office of any changes in the self-certified conditions that occur after submitting the application for benefits and that are relevant to eligibility for the benefits requested.

ESU is obliged to verify the accuracy of the information self-certified by students by carrying out both random and targeted checks if there are reasonable doubts about the accuracy of the self-certified information.

Ex officio checks are carried out annually on at least 20% of those eligible for the benefits requested and awarded, and in carrying out these checks, ESU may request appropriate documentation to demonstrate the completeness and truthfulness of the data declared, also for the purpose of correcting any material errors.

By way of example, but not limited to, for the purposes of verifying off-site status, students who have declared themselves as such may be required to provide documentation of their rental contract, sublease or extension of a contract entered into in previous years, as well as registration with the Revenue Agency or a copy of the hospitality contract in the case of accommodation in a university or religious college, or a copy of the rental contract signed abroad in cases of participation in mobility programmes or a copy of the receipt of payment of the rent for the last month of validity of the contract or for September 2024 for contracts with later expiry dates.

When checking financial conditions, ESU may carry out appropriate investigations, including requesting information from the relevant public administrations and checking databases (SIATEL, INPS, Agenzia delle Entrate, etc.) to verify the accuracy of the family situation declared.

Furthermore, it may provide the requesting institutions with data relating to students benefiting from measures for the Right to University Education and, conversely, request such data for the purposes of carrying out

checks, as well as provide the INPS, the Revenue Agency and the Guardia di Finanza with lists of students assigned accommodation at a reduced rate, at full rate or who are beneficiaries of scholarships.

Please note that, pursuant to Article 10 OF LEGISLATIVE DECREE No. 68/2012, anyone who, without meeting the conditions established by the relevant laws, benefits from the advantages referred to in this notice as a result of false statements made by themselves or their relatives, shall lose the right to obtain all the benefits and/or services provided by the ESU for the duration of their studies, without prejudice to any report to the judicial authorities (Articles 75 and 76 of Presidential Decree No. 445/2000) if a criminal offence is identified, and shall be subject to an administrative penalty consisting of the payment of a sum equal to three times the amount due.

3.2 - INFORMATION ON THE USE OF PERSONAL DATA (GDPR)

Pursuant to Article 13 of European Regulation 2016/679 (GDPR), the data acquired through self-certification and those contained in the required documentation are intended for the complex of operations aimed at processing the lists and rankings of students for the allocation of university accommodation pursuant to Regional Law No. 8/1998.

The provision of data is necessary for participation in the competition; failure to provide such data will result in exclusion from the competition.

The data collected may be disclosed to other public entities if such disclosure is necessary for the performance of ESU's institutional functions or for compliance with the law.

The processing of personal data will be based on principles of correctness, lawfulness, transparency and protection of the rights of the data subject.

Data processing will be carried out in an automated and/or manual manner, in compliance with the provisions of Article 32 of GDPR 2016/679 on security measures, by authorised persons and in accordance with the provisions of Article 29 of the GDPR.

The data collected may be used for statistical purposes for the production of studies and research on the right to education or, in any case, for further analysis relating to the institutional competences of the ESUs.

They may also be used to inform students about initiatives and projects carried out by Esu or by entities collaborating with Esu.

Data subjects are entitled to the rights provided for in the Regulation, in particular: access to personal data; rectification/erasure/restriction of processing (Articles 16-17 and 18 of the GDPR); objection and lodging of a complaint (pursuant to Article 77 of the GDPR) to the Data Protection Authority.

The data will be kept for the period of time necessary to achieve the purposes for which it is collected and processed, in accordance with the principles of lawfulness and minimisation, and in any case for a period not exceeding 10 years. The data will not be transferred outside the European Union.

The General Privacy Policy is available on the website <https://www.esu.pd.it/it/Pagine/privacy.aspx>

The data controller for personal data collected by ESU is ESU di Padova – AZIENDA REGIONALE PER IL DIRITTO ALLO STUDIO UNIVERSITARIO (Regional Agency for the Right to University Education), with registered office in Via S. Francesco 122 – 35121 Padua (esu@cert.esu.pd.it).

The Data Protection Officer (DPO), pursuant to Article 37 of the GDPR, can be contacted at the following address: dpo@esu.pd.it

3.3 - REGULATORY REFERENCES

- Right to University Education
- Prime Ministerial Decree of 9 April 2001 "Uniform treatment of the right to university education", pending the determination by the State of the essential levels of services in the field of the Right to

University Education and without prejudice to the application of subsequent different provisions on the matter for those who enrol in the academic year 2025/2026;

- Regional Law No. 8 of 7 April 1998 "Provisions for the implementation of the right to university education";
- Legislative Decree No. 68 of 29 March 2012, as applicable;
- Regional Law No. 7 of 22 February 1999;
- Regional Law No. 5 of 28 January 2000;
- Veneto Regional Council Decree No. 2668 of 27 July 1999;
- Veneto Regional Council Decree No. 2694 of 4 August 2000;
- Veneto Regional Council Decree No. 3550 of 14 November 2003;
- Decree of the Ministry of Regional Development No. 1320 of 17 December 2021;
- Veneto Regional Council Decree No. 774 of 8 July 2025 Veneto Regional Council – Approval of the Plan for the implementation of the Right to University Education (DSU) for the academic year 2025/2026.
- Prime Ministerial Decree No. 159/2013
- Presidential Decree no. 445 of 28 December 2000
- Ministerial Decree of 7 November 2014
- INPS Circular No. 171 of 18 December 2014 and subsequent amendments and additions
- Decree Law No. 4 of 28 January 2019, converted into Law No. 26/2019

For anything not covered by this Call for Applications, reference should be made to the laws and regulations in force on the subject, the annual Veneto Regional Council Decree on the Right to Education, and the General Regulations for Residences.

Administrative Procedure Officer (Art. 4 Law No. 241/1990 and subsequent amendments): Dr. Stefano Pedron

N.B. This Call for Applications has been translated into English for information purposes only. For the application and resolution of any disputes and for all legal purposes, only the Italian version is valid.

An appeal may be lodged against this decision before the Regional Administrative Court within 60 days of its publication or, alternatively, an appeal may be lodged with the Head of State within 120 days of publication.

3.4 - INFORMATION

For information about services and benefits for the right to education, please contact the Students Affairs and Services, preferably via the online ticket system or by telephone.

Appointments must be booked at [the Student Desk](#).

University Right to Education Office

Via Ospedale Civile n. 19 – Padua

ticket: [Student Desk](#)> Single Competition for Accommodation and Scholarships (non-UNIPD students)

telephone: 0497430610 – 0497430611

TELEPHONE HOURS	MONDAY	TUESDAY	WEDNESDAY	THURSDAY
MORNING	9:00 – 11:00	9:00 – 11:00	9:00 – 11:00	9:00 – 11:00
AFTERNOON	3:00 P.M. – 5:00 P.M.	3:00 P.M. – 5:00 P.M.	3:00 P.M. – 5:00 P.M.	

Padua, 17 July 2025

The Director
Dr Gabriele Verza

ATTACHMENT 1 - RESIDENCES: OFFER AND TERMS OF USE

LIST OF ESU RESIDENCES AVAILABLE

Residence	Address	Type (gender)	Reserved places (students with disabilities)	Room type
Agripolis	Viale dell'Università, 12 - Legnaro	mixed	1	Single
Camplus Delù	Via Delù, 8 - Padua	mixed		Shared rooms
Camplus Turazza	Via Turazza, 12 - Padua	mixed		Shared rooms
Carli	Via Martiri Giuliani Dalmati, 25 - Padua	mixed		Single (with private bathroom and shared)
Ceccarelli	Via Monte Cengio, 19 - Padua	mixed	6	Single and shared rooms
Colombo	Via L. Einaudi, 10 - Padua	mixed	4	Single and shared rooms
Copernico	Via G. B. Tiepolo, 54 - Padua	mixed	6	Single and shared rooms
Cornaro	Via Curzola, 10 - Padua	mixed		Single and shared rooms
Foresta**	Via Gattamelata, 11 - Padua	mixed		Shared rooms
Gattamelata	Via Gattamelata, 29 - Padua	mixed		Single and shared rooms
Goito	Via Goito, 70 - Padua	mixed		Single
Lando	Via Lando, 12 - Padua	mixed		Single and shared rooms
Minio	Via Tiziano Minio, 38 - Padua	mixed		Shared rooms
Nievo	Via C. Moro, 4 - Padua	mixed		Single and shared rooms
Piccole Apostole	Via Scuole 3 - Padua	female		To be determined
Rovigo	Via Vincenzo Chiarugi, 115 - Rovigo	To be determined		Single and shared rooms
El Rustego	Via Antonio Rossi, 16 - Rubano	Mixed		Single and shared rooms
San Raffaele*	Viale Dieci Giugno, 10 - Vicenza	mixed		Single and shared rooms
Tiziano Aspetti**	Via Tiziano Aspetti, 103 - Padua	mixed		Single and shared rooms
Available on a competitive basis only for students with disabilities				
North Piovego	Via Venezia, 20 - Padua	Mixed	10	Single and shared rooms

Due to operational requirements, Esu may remove some residences from the competition and/or add additional places for students with disabilities.

PLEASE NOTE

1) *Students enrolled in a course based in Vicenza or Rovigo will be assigned to the San Raffaele and Rovigo residences, regardless of their preference and until all places are filled.

Any assignment to a residence in Padua resulting from an incorrect declaration by the student regarding their place of study will result in automatic transfer to Vicenza or Rovigo, subject to availability.

2) **The Foresta and Tiziano Aspetti apartments may be allocated from the second allocation onwards to eligible students who did not benefit from the first allocation, in accordance with DDR Education and Training No. 787 of 20/06/2024 concerning 'Regional contribution for the financing of measures to facilitate the conclusion of rental contracts for university students through the ESU - Regional Agencies for the Right to University Education, Regional Law no. 28 of 10/11/2023.

3) Check-in at the residences will only be possible during the opening hours of the reception desks, which are:

Residence	Reception opening hours
Ceccarelli – Colombo – Copernico – Copernico Villette – Nord Piovego	24 hours a day, 7 days a week
Carli – Cornaro – Goito – Nieve – Gattamelata – San Raffaele	From 8 a.m. to 3:30 p.m. - 7 days a week
Camplus Delù – Camplus Turazza	Monday to Friday, from 9 a.m. to 6 p.m.
Agripolis – Foresta - Rovigo	No concierge service, key collection to be arranged with the Residence Service by sending a ticket
Minio – Tiziano Aspetti – Lando	No concierge service, keys can be collected from Cornaro during concierge opening hours
El Rustego – Piccole Apostole	Concierge opening hours to be confirmed

PLEASE NOTE: the Camplus Turazza, El Rustego, Lando and Piccole Apostole residences will be available from 1 October 2025

RATES

Type of accommodation and monthly rates

Type of accommodation	Eligible scholarship (Off-site) Reduced rate	Scholarship holder and eligible accommodation (Off-site) Full rate	Eligible commuter Full rate + €30	Not eligible
Single room	68,00 €	136,00 €	166,00 €	260,00 €

Double room	55,00 €	110,00 €	140,00 €	210,00 €
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For details on how rates are assigned, see paragraph 1.5.

Off-site students who, after participating in the Accommodation Competition, are eligible for a regional scholarship but are not beneficiaries due to lack of funds, will be charged the reduced rate referred to in point 1.5 plus the specific surcharge relating to the accommodation assigned.

ACCOMMODATION UTILITIES: utilities (including, but not limited to, water, electricity, gas, etc.) are included in the monthly fee; any abnormal consumption caused by improper behaviour will be charged to the assignees, even if the person responsible for the abnormal consumption cannot be identified.

The allocation of a bed guarantees the standard furnishing of the room, **excluding bed linen** (sheets, pillowcases, towels and pillows), which must be provided by the assignee (General Regulations of the Residences).

In accordance with the Regulations, the student assignee is required to participate in courses and activities on safety in the residence and in any other training sessions deemed relevant to particular activities (e.g. on inclusion and disability, etc.). Assignee students are also required to sort their waste correctly, in accordance with the Regulations, with a view to environmental sustainability.

Monthly surcharges for services offered

Residence	Single S (private bathroom)	Single (shared bathroom)	Double
Agripolis		105,00 €	
Camplus Delù			160,00 €
Camplus Turazza			160,00 €
Carli	130,00 €	105,00 €	
Ceccarelli A/B			80,00 €
Ceccarelli C/D/E	130,00 €		- €
Colombo A		80,00 €	80,00 €
Colombo B	160,00 €	105,00 €	
Copernico	130,00 €	105,00 €	80,00 €
Cornaro	130,00 €	105,00 €	80,00 €
Forest	160,00 €		130,00 €
<i>Galilei (not subject to allocation)</i>		160,00 €	130,00 €
Gattamelata	130,00 €		80,00 €
Goito		105,00 €	
Lando		160,00 €	130,00 €
Minio	160,00 €		130,00 €
Nievo		80,00 €	80,00 €
Little Apostles		105,00 €	80,00 €
Rovigo		130,00 €	105,00 €
El Rustego		75,00 €	50,00 €
San Raffaele	130,00 €	105,00 €	80,00 €
Tiziano Aspetti		160,00 €	130,00 €
Available on competition basis for students with disabilities only			
Nord Piovego	160,00 €		130,00 €

Summary of annual fees by residence, room type and student status (for 10 months)

Residence	Reduced rate - Scholarship eligible (Off-site)			Full rate - Scholarship holder and eligible for accommodation (Off-site)			Eligible for accommodation (commuter)			Not eligible		
	Single S	Single	Double	Single S	Single	Double	Single S	Single	Double	Single S	Single	Double
Agripolis		1.730 €			2.410 €			2.710 €			3.650 €	
Camplus Delù			2.150 €			2.700 €			3.000 €			3.700 €
Camplus Turazza			2.150 €			2.700 €			3.000 €			3.700 €
Carli	1.980 €	1.730 €		2.660 €	2.410 €		2.960 €	2.710 €		3.900 €	3.650 €	
Ceccarelli A/B			1.350 €			1.900 €			2.200 €			2.900 €
Ceccarelli C/D/E	1.980 €			2.660 €			2.960 €			3.900 €		
Colombo A		1.480 €	1.350 €		2.160 €	1.900 €		2.460 €	2.200 €		3.400 €	2.900 €
Colombo B	2.280 €	1.730 €		2.960 €	2.410 €		3.260 €	2.710 €		4.200 €	3.650 €	
Copernico	1.980 €	1.730 €	1.350 €	2.660 €	2.410 €	1.900 €	2.960 €	2.710 €	2.200 €	3.900 €	3.650 €	2.900 €
Cornaro	1.980 €	1.730 €	1.350 €	2.660 €	2.410 €	1.900 €	2.960 €	2.710 €	2.200 €	3.900 €	3.650 €	2.900 €
El Rustego		1.430 €	1.050 €		2.110 €	1.600 €		2.410 €	1.900 €		3.350 €	2.600 €
Forest	2.280 €		1.850 €	2.960 €		2.400 €	3.260 €		2.700 €	4.200 €		3.400 €
Galilei		2.280 €	1.850 €		2.960 €	2.400 €		3.260 €	2.700 €		4.200 €	3.400 €
Gattamelata	1.980 €		1.350 €	2.660 €		1.900 €	2.960 €		2.200 €	3.900 €		2.900 €
Goito		1.730 €			2.410 €			2.710 €			3.650 €	
Lando		2.280 €	1.850 €		2.960 €	2.400 €		3.260 €	2.700 €		4.200 €	3.400 €
Minio	2.280 €		1.850 €	2.960 €		2.400 €	3.260 €		2.700 €	4.200 €		3.400 €
Nievo		1.480 €	1.350 €		2.160 €	1.900 €		2.460 €	2.200 €		3.400 €	2.900 €
North Piovego	2.280 €		1.850 €	2.960 €		2.400 €	3.260 €		2.700 €	4.200 €		3.400 €
Little Apostles		1.730 €	1.350 €		2.410 €	1.900 €		2.710 €	2.200 €		3.650 €	2.900 €
Rovigo		1.980 €	1.600 €		2.660 €	2.150 €		2.960 €	2.450 €		3.900 €	3.150 €
San Raffaele	1.980 €	1.730 €	1.350 €	2.660 €	2.410 €	1.900 €	2.960 €	2.710 €	2.200 €	3.900 €	3.650 €	2.900 €
Tiziano Aspetti	2.280 €		1.850 €	2.960 €		2.400 €	3.260 €		2.700 €	4.200 €		3.400 €

Short stays (up to three months and only "Non-eligible" rate): add €50.00 per month for a single room and €30.00 per month for a double room

STUDENT STATUS AND CALCULATION OF ACCOMMODATION FEES

Three statuses may be applied to students receiving accommodation, which determine the cost of accommodation for the student and the payment deadline.

The statuses are as follows:

1. Scholarship holder – FULL fee: a 'scholarship holder' is a student who receives a regional scholarship to which the €1.600 contribution for the provision of accommodation services is applied. Students eligible for the Accommodation Competition are usually also eligible for the Regional Scholarship Competition, as the requirements are the same.

Full-time students who receive the scholarship and are in an ESU residence are charged the **FULL fee**, and the scholarship includes the €1,600 contribution for the provision of accommodation services (€800 for students enrolled in the 1st year outside the normal duration of the course).

The contribution for the provision of accommodation services (€1.600/€800) partially covers the cost of the rent for the 10/5 months of the bed assignment. The difference is payable by the student in three instalments, due on 31 December, 28 February and 30 April. The first instalment will be equal to 35% of the amount due, while the second and third instalments will each be equal to 50% of the remaining amount.

2. Eligible for the grant – REDUCED rate: students living off-site who are 'eligible for the grant' are those who have applied for a grant, meet the income and/or merit requirements and are on the ranking list but have not been awarded a grant due to lack of funds.

Students who are eligible for a scholarship are subject to the REDUCED fee and are responsible for the full cost of accommodation for the 10 months of the assignment, with the same payment deadlines as 'scholarship holders'.

If the student is awarded a scholarship in a subsequent allocation (the second allocation is usually between March and April), their status will automatically change to SCHOLARSHIP HOLDER and the amount of tuition fees to be paid will be recalculated applying the FULL fee and taking into account the contribution for the provision of accommodation services of €1.600/€800 applied to the scholarship awarded.

If a student enrolled in the first year who is eligible for the scholarship has their eligibility revoked because they do not obtain 20 credits by 30 November, their status is changed to ELIGIBLE FOR ACCOMMODATION and the fee is recalculated, changing from the REDUCED fee to the FULL fee, with the student being asked to pay the difference due for the accommodation fee assigned.

3. Eligible for accommodation – FULL fee: students who are 'eligible for accommodation' are those who meet the requirements set out in the accommodation competition notice but have not applied for a scholarship (there may be many reasons for this, from simple forgetfulness to already having a different scholarship that is incompatible with the regional one, for example).

Students eligible for off-site accommodation are charged the FULL rate (the same amount as scholarship recipients) but the payment is entirely the responsibility of the student. Students must pay the accommodation fee in monthly instalments due on the 5th of each month. Since the status and fees can only be determined after the University of Padua has published the final scholarship rankings, the first instalment for students eligible for accommodation is usually available in December or January and also includes the October and November instalments.

DEPOSIT AMOUNT

Confirmation of the place assigned is conditional upon payment of the deposit within the terms indicated in point 2.5. The amount of the deposit is set at **€380.00**.

The deposit will be converted into a **security deposit** once the bed has been taken.

RENUNCIATION OF ACCOMMODATION AND REFUND OF DEPOSIT/SECURITY DEPOSIT

Cancellation of a place must be communicated via ticket to [the Student Services Desk](#). The refund of the deposit in the event of cancellation is governed by the following rules:

1) Cancellation **by 31 October 2025**:

- If the cancellation is made by 31 October and the student has not collected the room key, the deposit will be refunded in full.
- If the student has collected the room key, the security deposit will be retained in full regardless of the date of notification of cancellation.

2) Cancellation **after 31 October 2025**:

- The provisions of Article 7 of [the General Regulations for Residences](#) shall apply in full.

PAYMENT METHODS FOR THE DEPOSIT AND TUITION FEES

The deposit must be paid via the PagoPa-MyPay procedure, by logging into [the Student Desk](#), as indicated in the General Regulations for Residences.

The accommodation fee shall be paid in the same manner, according to the deadlines indicated in the General Regulations for University Residences.

Different payment methods (e.g. bank transfer) may be allowed only in exceptional cases, upon reasoned request, sent via ticket to [the Student Desk](#).

For further details, please refer to the General Regulations for University Residences for the academic year 2025/2026.

ANNEX 2 - STUDENTS WITH DISABILITIES

Students with disabilities, recognised pursuant to Article 3, paragraph 1, of Law No. 104 of 05/05/1992, or with a disability recognised by the National Health Service as being $\geq 66\%$ and duly documented, are subject to special treatment:

- Students with **motor or visual disabilities** may participate in the accommodation competition regardless of their status (Off-site, commuter, resident).
- Taking into account the number of years for which they are eligible for the benefit. Students with disabilities between 66% and 100% may compete for a different number of years/semesters, starting from the year of enrolment, according to the following table:

Degree programme	Number of years
Three-year	5
Master's	4
Single-cycle master's degree	Legal duration of the course + 2

- In determining the merit to be acquired by 10 August 2023 according to the following tables:

Bachelor's degree

		Disability between 66% and 80%		Disability between 81% and 100%	
Year of enrolment	Minimum threshold	Maximum threshold	Minimum threshold	Maximum threshold	Maximum threshold
Second year	20 credits	48 credits	15 credits	36 credits	
Third year	64 credits	96 credits	48 credits	72 credits	
Fourth year	108 credits	144 credits	81 credits	108 credits	
Last semester	144 credits	180 credits	108 credits	144 credits	

Master's degree

		Disability between 66% and 80%		Disability between 81% and 100%	
Year of enrolment	Minimum threshold	Maximum threshold	Minimum threshold	Maximum threshold	Maximum threshold
Second year	24 credits	48 credits	18 credits	36 credits	
Third year	64 credits	96 credits	48 credits	72 credits	
Last semester	96 credits	120 credits	72 credits	120 credits	

In order to meet the merit requirements, students with disabilities may use, in addition to the credits actually earned, a bonus accrued on the basis of the year of study attended. This bonus can only be used once during the entire course of study and has a different value depending on when it is used, as shown in the following table:

Year of enrolment	Disability between 66% and 80%	Disability between 81% and 100%
Second year	4 bonus credits	3 bonus credits
Third year	9 bonus credits	7 bonus credits
Fourth year	12 bonus credits	9 bonus credits

If the **bonus** is not used in full, the excess bonus can be used in subsequent years.

The bonus portion not used during the three-year degree programme may also be used in one of the years of the master's degree programme.

Students who are short of CFU (university credits) to reach the merit threshold required to qualify for the benefit will automatically receive the bonus.

Students enrolled in years subsequent to the first year of the Master's Degree programme who have obtained a Bachelor's Degree at another university **must notify** the bonus used during their Bachelor's Degree programme and the university they previously attended by opening a ticket at [the Student Desk](#).

VERIFICATION OF ACCOMMODATION

When applying for accommodation, students with disabilities must declare the type of disability and may be contacted by the Accommodation Service for an informative interview to assess their needs for life in the residence.

Before taking possession of the accommodation, students with disabilities or their representatives must issue a suitable declaration of clearance to be accommodated in the assigned accommodation and also declare how they intend to arrange for personal care services on a continuous basis 24 hours a day, if the student is unable to do so independently. If they find elements incompatible with their disability that the Institution cannot remove and there are no alternative, suitable rooms to offer, the benefit cannot be granted. The inspection procedures can be agreed by opening a ticket at [the Student Desk](#).

REQUEST FOR AN ASSISTANT

Students with disabilities who require one or two assistants in their accommodation must indicate this in their online application. ESU will assess each case individually to determine whether to assign a bed to the assistant based on the SSN certificate. Students with disabilities must provide the ESU Accommodation Service with the names of their assistants by opening a ticket in [the Student Desk](#). Any notification of appointment or change of assistant must be sent at least 7 days before the assistant's check-in date, in order to allow for the necessary registration procedures, sending of the accommodation offer, payment of the security deposit and related registration.

At least one assistant of the student with disabilities must be present in the facility at the same time as the students and may not be absent even for work reasons.

For students without assistants, ESU provides a list of students who have indicated their willingness to act as assistants in the online application form. If the student with disabilities is unable to find an assistant, they cannot be assigned to an ESU residence.

Only students with certified motor disabilities may have two assistants.

All students with disabilities must contact the Accommodation Service for any special needs related to community life **by 6 September 2025**, and the appointment of the assistant(s) must take place **by 30 September**.

The Right to Education Office may request documentation certifying the disability status for verification purposes.

Students with disabilities who are eligible for the ESU Accommodation Competition are not required to pay any additional fees for the accommodation of any assistants.

STUDENTS WITH DISABILITIES WHO ARE NOT ELIGIBLE FOR THE COMPETITION

ESU may admit **students with disabilities who are not eligible for the competition** to accommodation, as an exception to the rules for the allocation of places and within the limits of the equipped places available, at **the 'Non-Eligible' rate**. Applications must be submitted by the deadline specified in this Competition Notice.

The rate for the assistant's bed will be the same as that assigned to students with disabilities who are not eligible for the competition.

ESU will grant students with disabilities who are not eligible for the competition a contribution based on their ISEE indicator for each assistant, according to the following table:

ISEE (student with disabilities)	ESU contribution for assistant
≤ of 26,306.25 €	100% fee due for assistant(s)
€26,306.25 and ≤ €70,000.00	50% tuition fees due for assistant(s)
€70,000.00	No contribution

Assistants will receive free meals (lunch and dinner) for the entire duration of the activity.

ANNEX 3 - ISEE FOR RESIDENTS WITH FAMILY UNITS AND INCOME IN ITALY

The student's financial circumstances are determined on the basis of the Equivalent Economic Situation Indicator (ISEE) and the Equivalent Asset Situation Indicator (ISPE) for University Study Entitlement benefits, with specific reference to the student applying for the benefit, as provided for by Prime Ministerial Decree No. 159 of 05/12/2013 and subsequent amendments and additions.

The ISEE certificate must include the statement '*Applicable to subsidised benefits for the right to university education in favour of ...* (tax code of the applicant for accommodation).

It is the student's responsibility to check that all the information provided is correct and complete and to ensure that the ISEE certificate for the right to study used to apply for the benefit **does not contain any notes regarding omissions/discrepancies**.

In the event of omissions/discrepancies noted in the ISEE certificate, a new Single Replacement Declaration (DSU) must be submitted to correct/supplement the information already provided in the previous DSU, within the deadline set out in the Call for Applications.

In the event of omissions/discrepancies in the ISEE submitted or other errors that render the ISEE invalid, ESU will proceed in accordance with the provisions of Article 11 of Prime Ministerial Decree No. 159/2013 ISEE Regulations and Article 71 of Presidential Decree 445/2000.

In the event of omission/incorrect entry of the protocol number of the ISEE certificate for the right to university education in the online application, the objective impossibility of verifying the economic requirement will result in the student's 'ineligibility' for the benefit requested.

PLEASE NOTE: Ordinary ISEE and Equivalent ISEE certificates referring to DSU submitted after the application deadline will not be accepted. The 'Completamento dati di reddito' (Income data completion) section will remain active even after the application deadline. Students may therefore complete their ISEE data even after the application deadline, provided that the DSU has been submitted by the application deadline and the relevant data has been included in the application for accommodation and/or scholarship.

WHO TO CONTACT

To obtain the ISEE certificate for subsidised services for the right to university education, you must contact a CAF/qualified professional or visit the INPS website, after completing the **Single Substitute Declaration (DSU)** submitted by the student to the CAF or INPS (by connecting to the website <https://servizi2.inps.it/servizi/lseeriforma/home.aspx>) to determine the economic situation of the household of the applicant for the subsidised social service, in accordance with Prime Ministerial Decree No. 159 of 5 December 2013, as amended.

Once the DSU has been submitted, the declarant will receive a receipt confirming submission, but not the calculated ISEE. In order to calculate the ISEE, the INPS and the Revenue Agency must first acquire the other data.

DEFINITION OF HOUSEHOLD FOR ISEE PURPOSES

The ISEE (Equivalent Economic Situation Indicator) is an indicator that summarises the economic and financial situation of a household, taking into account income, assets and the number of members in the household. The household of the declarant consists of the members of the family registered at the date of submission of the Single Substitute Declaration, but the student is part of the household of their parents, even if they do not live with them, in accordance with Article 8 of Prime Ministerial Decree No. 159/2013.

The ISEE certificate referring only to the student concerned is only accepted if the student is independent.

INDEPENDENT STUDENT

The status of independent student, whose family unit does not include members of the family of origin, is recognised if both of the following requirements are met:

- residence outside the family home for at least two years prior to the date of application, in accommodation not owned by a member of the same family;
- income from employment or similar sources declared for tax purposes for the last two years, not less than £9,000.00 per year and verified by the tax return for the 2023 and 2024 tax years, with reference to a single-person household.

If both of the above requirements are not met, the applicant's household is added to the household of origin, and the incomes are added together for the purposes of calculating the ISEE. Therefore, the income received by the members of the aforementioned household of origin must also be indicated in the ISEE certificate.

For the composition of the household of those enrolled in PhD programmes, please refer to Article 8, paragraph 4 of the aforementioned Prime Ministerial Decree No. 159/2013.

Married students who do not have adequate personal income may be considered independent if their income, added to that of their spouse, is not less than €9,000 per year and if the requirement set out in point a) above, regarding residence outside the family home, is also met. otherwise, the student must also indicate the income received by members of their family of origin in the ISEE certificate.

CASES OF HOUSEHOLDS CONSISTING SOLELY OF THE STUDENT

Persons who are registered as living together, or who cohabit for religious, care, assistance, military, penal or similar reasons, constitute a separate family unit.

Students who do not meet the requirements to be considered independent may still submit an ISEE certificate relating to their financial situation if they are orphaned.

If the student is in one of the following situations: orphan or person living with a cohabiting partner, they must indicate this status via ticket from their Student Desk. If it has been established that the student has no emotional or financial ties with a parent, they must provide a copy of the court order or social services document certifying the parent's absence or abandonment.

ISEE REQUIREMENTS

The ISEE to be requested is that for **subsidised services for the right to university education**, valid on the date of submission and confirmation of the application.

WHICH ISEE TO REQUEST

- **ORDINARY ISEE:** students must request the ORDINARY ISEE (for the Right to University Education)
Italian students residing in Italy;
International students residing in Italy with an income from employment exceeding £9,000.00).

- **PRE-COMPLETED ISEE** With the pre-completed ISEE online service, you can send the Single Substitute Declaration (DSU) electronically to INPS and obtain the pre-completed ISEE certificate, avoiding the need to go to the CAF.
- **CURRENT ISEE:** this is an indicator calculated on the basis of an ISEE for the right to university education with the above requirements, but referring to income over the last twelve months, and can only be requested if the conditions imposed by the relevant legislation are met, i.e. a change in ISR income and/or ISP assets during the 12 months prior to signing the DSU for the Ordinary ISEE: for further information, please contact a CAF/professional. The relevant DSU must in any case be signed by the deadlines and the certificate must have the characteristics mentioned above.
- **ISEE for RESEARCH DOCTORATES (restricted family unit):** Doctoral students applying for accommodation benefits may submit, in addition to the Ordinary ISEE, a specific ISEE for Research Doctorates, choosing the restricted family unit rather than the ordinary one, consisting only of the doctoral student of legal age (and, where applicable, their spouse and children under the age of 18 or over the age of 18 but unmarried and without children), regardless of whether they still belong to their parents' household (for further information, please contact a CAF/professional).
- **EQUIVALENT ISEE (for the right to university education) FOR INTERNATIONAL STUDENTS:** a different certification is required for:
 - international students residing abroad, with family members residing abroad (SEE ANNEX 4);
 - international students residing in Italy, but with an income from work of less than €9,000.00 and with a family unit residing abroad;
 - Italian students residing abroad, whether or not they are registered with the Registry of Italians Residing Abroad (AIRE).

PLEASE NOTE: It is the responsibility of the applicant to obtain the ISEE in time for the deadlines for participation in the Housing and Scholarship Competition.

DOCUMENTS TO BE SUBMITTED

An indicative list of the documents required for the processing of the ISEE is available on the University of Padua website at the following link: <https://www.unipd.it/isee>.

ANNEX 4 - INTERNATIONAL STUDENTS AND ITALIAN STUDENTS RESIDING ABROAD

Students who meet the following conditions:

- Foreigners with a family unit not resident in Italy;
- Foreigners residing in Italy (but with income from employment of less than €9,000.00) and with a family unit residing abroad;
- Italians residing abroad, whether or not registered with the Italian Registry of Italians Residing Abroad (AIRE)

for the purposes of certifying their income requirements, may request **the ISEE PARIFICATO UNIVERSITARIO**, which is an official certificate indicating the student's financial situation in a given year based on family status, income, assets and expenses. Students must provide information and documentation on their annual income and assets and those of their family.

The ISEE Parificato must be requested from the CAF affiliated with ESU and the University of Padua exclusively online.

CONFEURO ASS. TERR. PADOVA
For information: iseeparificatounipd@gmail.com

The documents required for the issuance of the ISEE Parificato, indicated in the "ISEE Guide" available [here](#), **must be uploaded to the CAF portal, available at the following link:** <http://parificati.confeuropadova.it>

Students must follow the instructions available on the University page www.unipd.it/isee .

No other methods of document delivery will be accepted.

PLEASE NOTE

Ordinary and Equivalent ISEE certificates referring to DSU submitted after the application deadline will not be accepted. The 'Completamento dati di reddito' (Income data completion) section will remain active even after the application deadline. Students may therefore complete their ISEE data even after the application deadline, provided that the DSU has been submitted by the application deadline and the relevant data has been included in the accommodation and scholarship application.

The time required to issue the EQUIVALENT ISEE certificate can be very long. It is the responsibility of the interested party to obtain the ISEE and the necessary information/documents in good time with respect to the deadlines for participation in the Housing Competition.

ESU accepts no responsibility for incorrect or late ISEE PARIFICATI.

DOCUMENTS REQUIRED FOR PROCESSING THE UNIVERSITY ISEE PARIFICATO

An indicative list of documents to be submitted to the CAF for the processing of the ISEE Parificato is available on the University of Padua website at the following link: <https://www.unipd.it/isee>.

SPECIAL CASES

- 1) Students from countries with low human development (a list of these countries is published on the University of Padua website <https://www.unipd.it/borse-studio-alloggi>) may also submit

- 2) certification attesting that they do not belong to a family known to have a high income and high social status.

The certificate must be requested from:

- The Italian Diplomatic Authorities (Embassies or Consulates) in the country of origin.
 - If the student is enrolled at a university in their country of origin that has agreements or conventions with the University of Padua, also to the university from which they come.
 - For students enrolling in the first year of degree courses only, to Italian bodies authorised to provide financial guarantees; in this case, the body issuing the certification undertakes to refund the scholarship on behalf of the student in the event of revocation. Students are still required to declare any income and assets held in Italy by their family.
- 3) For students recognised as POLITICAL REFUGEES OR STATELESS PERSONS OR BENEFICIARIES OF SUBSIDIARY AND TEMPORARY PROTECTION, only income and assets held in Italy are taken into account.

PLEASE NOTE

For verification purposes, Esu may ask the student to provide the documentation made available to the CAF.

OTHER DOCUMENTS

Students with political refugee, stateless or subsidiary and temporary protection status must upload the following documents to the appropriate section of the Student Desk 'Upload Documents':

- pdf of the certification of your status (Directive 2004/83 EC of 29/4/04 – Legislative Decree 251/2007).
- pdf of valid residence permit.

For the purposes of accessing benefits:

- foreign students with a residence permit for study purposes are considered students living off-site, regardless of their place of residence in Italy;
- foreign students with a family residing in Italy must meet all the requirements for 'fuori sede' status set out in Article 4, paragraph 8, letter c) of the Prime Ministerial Decree of 9/4/2001, i.e. they must reside in municipalities/on-siteities more than 80 km away from the place where the course is attended and/or with travel times (by public transport) exceeding 80 minutes (for distances or travel times between 40 km/minute and 80 km/minute, the status is that of Commuter - See point 1.1 of this Call for Applications).

Non-EU foreign students must have a valid residence permit and be enrolled at the University in order to be admitted to the residence.

With regard to the provisions of the Consolidated Law on Immigration (Article 4 of Legislative Decree 286/1998), with particular reference to the minimum means of subsistence required by the Directive of 1 March 2000, these are deemed to be fulfilled by possession of a residence permit issued by the competent police headquarters.

Students who do not submit complete documentation and/or self-certify false information are not eligible for ESU accommodation at a reduced/full rate and may be subject to the penalties provided for by law.