

Notice of competition for the assignment of Regional grants for international mobility Academic Year 2024/2025

Application period:
from 9 April 2025 - 10:00 a.m.
to 27 May 2025 - 10:00 a.m.

Approved by Director's Decree no. 116 of 08/04/2025

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1- INTRODUCTION

Art. 10 of the Prime Minister's Decree of 9 April 2001 and the three-year programme for DSU approved by the Regional Council with resolution no. 29 of 11/07/2001 stipulate that regional resources for international mobility are to be allocated by Universities and Esu to students taking part in international mobility programmes (both programmes promoted by the European Union and non-EU programmes).

The Resolution of the Regional Council no. 749 of 02/07/2024 on the "Annual Plan for the implementation of the Right to University Study A.Y. 2024/2025" establishes that the resources earmarked for contributions for international mobility are to be divided between Universities and ESUs, based on the number of students eligible (winners and non-winners) for the regional scholarship in the final rankings for the A.Y. 2024/2025, reserving 10% of the resources for ESUs.

This notice refers to the above-mentioned regional grants made available by the Veneto Region. These are **additional grants** to be considered as a contribution to the higher expenses associated with a stay abroad for students participating in an international mobility programme during the 2024/2025 academic year. The period of study abroad must have academic recognition in terms of credits within the course of study in Italy, even if for the purposes of the final examination (the examinations taken must be included in the study plan).

Students enrolled no later than the first year out of the course and only once per course of study may benefit from the supplements.

The study period abroad must take place with reference to enrolment in the academic year 2024/2025 and in the period between 1 September 2024 and 30 October 2025 (minimum 3 months - 90 days). The overall duration of the stay at the partner location must be continuous and not fragmented.

For winners of a year-long post (e.g. 9 months or more) whose departure date is set in the second semester, the period will be automatically reduced so that it covers only the lecture and examination period (generally until the end of July). Students leaving for dissertations are excluded from this reduction.

ATTENTION: It is not possible to obtain the final degree before completing the study period abroad.

Disbursement of the benefit to the students who will be assessed as eligible will take place within the limits of the funds available from the Veneto Region.

The total amount of funding for A.Y. 2024/2025 is set at € 5,217.00

2 - WHO CAN PARTICIPATE - RECIPIENTS

Subject to available resources, regional grants for international mobility may be awarded to students enrolled for the academic year 2024/25 in the two-year and three-year courses of the Music Conservatories, and in the degree courses of the High Schools for Linguistic Mediators identified by the individual institutions.

3 - SUBMISSION OF THE APPLICATION: DEADLINES AND MODALITIES

Terms

From 09.04.2025 2025 (10:00 a.m. - deadline for opening the online application receipt procedure) to 27.05.2025 (10:00 a.m. - deadline for closing the online application receipt procedure)

The application for extraordinary benefits is submitted exclusively online during the above-mentioned period.

Mode

The application must be filled out, by the above deadline, by accessing the ESU of Padua Online Services from the institutional portal <https://myesupd.dirittoallostudio.it> and includes the following steps:

1. LOGIN with MyID, SPID or CIE' ACCESS
2. **SPORTELLO STUDENT: "ERASMUS+ PROGRAMME - Regional supplement to mobility grants for A.Y. 2024/2025"** fill in the online application

The student may personally modify his or her application by logging in and accessing the area: <https://myesupd.dirittoallostudio.it>, **only by the submission deadline.**

ATTENTION: It is only possible to submit the ISEE 2024 certificate for income and assets 2022.

After the deadline, only the data in the areas outside the application can be modified:

- ANAGRAPHICAL (for changes regarding your personal data)
- IBAN (in case of updating bank references)

The student, **24 hours after CONFIRMATION** of the application, will be able to download the relevant receipt from the APPLICATION RECEIPTS area in the Student Desk home page.

ESU's electronic online services system certifies the date and time of the online application submission.

Important: the data entered in the application are declared in accordance with Presidential Decree 445/2000; students filling it in are responsible for their truthfulness.

4 - ALLOCATION OF THE CONTRIBUTION

The grant is awarded in the following order of priority:

1. Eligible students not receiving a regional scholarship in A.Y. 2024/25, in order of increasing ISEE 2024;
2. Students regional scholarships holder in A.Y. 2024/25, in order of increasing ISEE 2024;

For the students referred to in the previous points, the amount of the regional integration will be €500.00 per month for the duration of their stay abroad, up to a maximum of 10 months; the amount of the regional integration granted will be deducted from the amount of the grant awarded on the basis of European Union funds or other bilateral agreement, including non-EU ones (e.g. if the grant awarded on the basis of European Union funds is €300/month, the additional contribution will be €200/month, so as to reach the maximum threshold of €500/month)

3. Students in possession, in the 2024/2025 academic year, of the merit requirements necessary to obtain the regional study grant and of the requirements relating to economic condition not exceeding 40% of those necessary to obtain the regional study grant (paragraph 4.d art. 8 DGR Veneto n. 749/2024; ISEEU < 36828.75 and ISPEU < 59,070.14), in order of increasing ISEE 2024.

For the students referred to in the previous point, the amount of the supplement will be €125.00 per month for the duration of their stay abroad, up to a maximum of 10 months.

If resources remain available, a lump-sum contribution for travel expenses of up to EUR 100.00 for European countries and up to EUR 500.00 for non-European countries is envisaged for the students under points 1 and 2.

5 - PUBLICATION OF THE RANKING LIST AND PAYMENT METHODS

The ranking list will be published by 15 July 2025 on the institutional website www.esu.pd.it.

The total amount due to students awarded regional grants for international mobility will be disbursed in two instalments:

- an initial instalment, amounting to 40% of the total sum, before the start of the mobility programme or during the mobility programme that has already started. The payment will be made by 31 August 2025;
- a final instalment, amounting to 60% of the total sum, at the end of the mobility period, subject to verification of the achievement of the results set out in the programme.

ATTENTION: In the event of failure to achieve the results envisaged in the programme, the initial instalment must be returned by the student.

All payments to claimants will be made only after verification of financial coverage and until the available funds are exhausted.

6 - INFORMATION ON THE USE OF PERSONAL DATA (GDPR)

Pursuant to Art. 13 of the European Regulation 2016/679 (GDPR), the data acquired in self-certification as well as those contained in the requested documentation are intended for all the operations aimed at processing the competition results for the allocation of the extraordinary subsidies under Regional Law no. 8/1998.

The provision of the required data is necessary for participation in the competition; **failure to do so will result in exclusion from the competition.**

The data collected may be communicated to other public entities if such communication is necessary for the performance of ESU's institutional functions or to comply with the law.

The processing of personal data will be based on principles of correctness, lawfulness, transparency and protection of the rights of the person concerned.

The processing of data will be carried out in automated and/or manual form, in compliance with the provisions of Article 32 of the GDPR 2016/679 on security measures, by authorised persons and in compliance with the provisions of Article 29 of the GDPR.

Data subjects are granted the rights provided for in the Regulation, in particular: access to personal data; rectification/deletion/limitation of processing; opposition and proposal of complaint (pursuant to Art. 77 of the GDPR) to the Garante per la protezione dei dati personali.

The data will be kept for the period of time necessary to achieve the purposes for which they are collected and processed, in compliance with the principles of lawfulness and minimisation, however for a period not exceeding 10 years.

Data will not be transferred outside the territory of the European Union.

The data controller of the personal data collected by the ESU is:

ESU of Padua - REGIONAL AZIENDA FOR THE RIGHT TO UNIVERSITY STUDY

with head office in via S. Francesco 122 - 35121 Padova esu@cert.esu.pd.it

General information can be found on the institutional website (<http://www.esu.pd.it/it/Pagine/privacy.aspx>).

Data Protection Officer (DPO), pursuant to Article 37 of the GDPR, [.dpo@esu.pd.it](mailto:dpo@esu.pd.it)

7 - VERIFICATION OF DECLARATIONS (ART. 71 PRESIDENTIAL DECREE 445/2000)

ESU of Padua may carry out spot checks on the truthfulness of the declarations in lieu of certification and affidavits submitted, also by requesting ex officio information from the Administrations concerned.

To this end, it may consult databases (Siatel, Inps...) for appropriate checks on self-certifications as well as request specific information on the composition of the household from the municipal offices in charge.

If, in the course of the checks, irregularities or omissions emerge that are detectable ex officio and do not constitute falsities, the person in charge of the procedure - pursuant to Article 71(3) of Presidential Decree 445/2000 - will inform the interested party, who must regularise/supplement the declaration within the deadline set. In the absence of such regularisation, the procedure is concluded with a negative outcome.

Substitute declarations made pursuant to Articles 46 and 47 of Presidential Decree 445/2000 are deemed to have been made to a public official (Article 76(3) of Presidential Decree 445/2000).

To anyone who makes false statements without fulfilling the conditions laid down by the relevant laws for requesting such extraordinary intervention, Esu:

- will not grant the benefit if the assessment is made before the benefit is granted (preliminary investigation phase);
- declares the forfeiture of the benefit if it has already been disbursed, with the consequent initiation of procedures for the recovery of the sums paid and notification to the competent Public Prosecutor's Office (attaching a copy of the declaration and indicating the elements of untruthfulness).

For matters not provided for in this Call for Proposals, reference is made to the relevant laws and regulations in force, as well as to the Regional Policy Plan and the Regional Guidelines.

8 - NORMATIVE REFERENCES

Right to university study (DSU)

- Ministerial Decree No. 1321/2021
- L. R. no. 8/1998 Art. 3(1)(d) and Art. 23
- Regional Law No 7/1999
- Regional Law No 5/2000
- Prime Ministerial Decree of 9 April 2001 'Uniformity of treatment on the right to university studies'.
- D. No. 68 of 29 March 2012, as applicable
- D.G.R. no. 2694 of 4 August 2000
- D.G.R. No 3550 of 14 November 2003
- D.G.R. No 1266 of 3 September 2019
- D.G.R. No. 749/2024

Single Substitute Declaration

- Presidential Decree No. 445 of 28 December 2000
- Prime Ministerial Decree No. 159 of 5 December 2013
- Ministry of Labour and Social Policy Decree of 7 November 2014
- INPS Circular No. 171 of 18 December 2014
- INPS Circular No. 137 of 25 July 2016
- D. Legislative Decree No. 4 of 28 January 2019, converted into Law No. 26/2019

Administrative Procedure Manager (Art. 4 Law No. 241/1990 as amended)

Head of the Student Affairs and Services Office - Emanuele Brusamento

N.B. This notice is also translated into English for dissemination purposes only. Only the Italian version is valid for the application and resolution of any controversy and for all legal effects. Appeal against this measure may be brought before the Regional Administrative Court within 60 days of its publication or, alternatively, appeal to the Head of State within 120 days of its publication.

INFO

Student Services Area - Student Affairs and Services Office

ticket: <https://nyesupd.dirittoallostudio.it>

Padua, on 08 April 2025

The Director
Dr Gabriele VERZA