



Regional Company
for the Right to University
Education

Via San Francesco, 122
35121 – Padova
Tel 0498235611
Fax 0498235663
VAT No. 00815750286

esu@esu.pd.it
esu@cert.esu.pd.it
www.esu.pd.it

**Notice of Competition for the award of Extraordinary Grants
Academic Year 2020/2021
Application Deadline:
9 April 2021**

1. Introduction	pag.	1
2. Situations of economic hardship	pag.	1
3. Who can apply?	pag.	2
4. Limitations and Incompatibilities	pag.	3
5. Application submission: deadline and methods	pag.	3
6. Assignment of the extraordinary grant	pag.	5
7. Method of payment - Revocation of the benefit obtained	pag.	5
8. Information regarding the use of personal data (GDPR).....	pag.	6
9. Verification of declarations (Article 71 D.P.R. 445/2000)	pag.	6
10. Normative references	pag.	7

1 - Introduction

The extraordinary grant is a measure intended to alleviate situations of particular and exceptional economic hardship that hinders or compromises the continuation of studies, as provided for by article 3, paragraph 1, letter d) and by article 23 of Regional Law no 8 of 7.04.1998.

The amount of the extraordinary grant, determined by a specific Director's Decree and differentiated on the basis of the student's residence, cannot exceed the maximum amounts set for the regional scholarships referred to in D.P.C.M 9.4.2001 and by the Regional Plan for implementing university study for the 2020/2021 academic year, approved by Deliberation of the Veneto Regional Council no. 998 of 21.07.2020.

2 - Situations of economic hardship

Particular and exceptional economic hardship for students is identified with reference to the following cases:

- ◆ students in possession of the Financial Position envisaged by the Notice of Competition for the award of regional scholarships for the 2020/2021 academic year who do not, however, have the merit requirements for access to the aforementioned provisions, for serious, documented personal reasons (certified serious illness and comparable causes) or for serious, documented family reasons (certified death or serious illness of a member of the family unit and comparable causes, with documented need for assistance) or because of interruption or suspension of studies for serious documented reasons that have prevented the student from studying and/or attending classes;
- ◆ students in possession of the merit requirements envisaged by the Notice of Competition for the award of regional scholarships for the 2020/2021 academic year (*including, for students enrolled in a second year of a three-year degree or single cycle master's, any training obligations, where provided for at the time of admission to the courses*) whose financial position, once the terms for access to scholarships have elapsed, has suddenly worsened and has become that envisaged for access to the aforementioned provisions, now no longer permitted and such as to compromise the continuation of studies;



Regional Company
for the Right to University
Education

Via San Francesco, 122
35121 – Padova
Tel 0498235611
Fax 0498235663
VAT No. 00815750286

esu@esu.pd.it
esu@cert.esu.pd.it
www.esu.pd.it

- ◆ students in possession of the Financial Position and merit requirements for access to regional scholarships, who did not participate in the Competition for the assignment of benefits for the 2020/2021 academic year for serious, documented personal reasons (certified serious illness and comparable causes) or for serious, documented family reasons (certified death or serious illness of a member of the family unit and comparable causes, with documented need for assistance).

The status of student eligible for the regional scholarship but not beneficiary of the same, due to lack of funding, is not a qualification for participation in the competition.

3 - Who can apply?

Students admitted to participate in the competition, depending on the course of study attended, can compete for the allocation of the extraordinary grant for a different number of years or semesters **starting from the year of first enrolment** (at the University of Padua or another University).

Enrolments belonging to careers concluding in withdrawal from studies or forfeiture of studies are **not counted** as long as the student did not receive any scholarship during the previous enrolment (or, if received, renounced it with consequent refund of the sum and quotas of services provided). Any credits acquired in the previous enrolment cannot be computed for merit for the purpose of the benefit in the new course of study. Withdrawal from studies that occurred during a three-year degree course does not affect the career of a (two-year) specialisation course.

The extraordinary grant can also be given to students enrolled on part-time study on three-year degree, single cycle master's and (two-year) specialisation course courses. *Please note that the option for part-time study binds the student for two academic years.*

Students eligible to participate in the competition are duly enrolled at the University of Padua for the academic year 2020/2021:

- on three-year degree courses for a period of seven semesters (seven years for students enrolled part-time);
- on specialisation degree courses for a period of five semesters (five years for students enrolled part-time);
- on single cycle master's degree courses lasting 5 years for a period of eleven semesters (eleven years for students enrolled part-time);
- on single cycle master's degree courses lasting 6 years for a period of thirteen semesters (thirteen years for students enrolled part-time);
- on Research Doctorate courses, if not beneficiaries of other scholarships, for a period of three years.

The extraordinary grant can also be requested by students on courses of the upper period of the Conservatoires of Adria, Castelfranco Veneto, Padua, Rovigo and Vicenza for a number of years equal to the legal duration of the course of study, with reference to the year of first enrolment.

Students enrolled on first and second level formal/experimental courses, activated at the Conservatoires pursuant to Ministerial Decree 8.10.2003 prot no. 629/AFAM/2003 and 8.01.2004 prot no. 1/AFAM/2004 respectively, including students enrolled part-time, can take part for the period indicated below:

- first level formal/experimental courses for seven semesters (seven years for those enrolled part-time) with reference to the year of first enrolment;
- second level formal/experimental courses for five semesters (five years for those enrolled part-time) with reference to the year of first enrolment;



Regional Company
for the Right to University
Education

Via San Francesco, 122
35121 – Padova
Tel 0498235611
Fax 0498235663
VAT No. 00815750286

esu@esu.pd.it
esu@cert.esu.pd.it
www.esu.pd.it

Students enrolled on the degree courses of the Schools for Linguistic Mediators of Padua, Vicenza and CIELS activated pursuant to DM no 509/99 - DM 12.03.2010 - DD Dip.Form.Sup e Ricerca Prot nos. 1966/2016 and 1059/2018 can also request this benefit for a period of seven semesters starting from the year of first enrolment.

Students enrolled on the master's degree courses at CIELS School for Linguistic Mediators Padua campus, activated pursuant to D.M. no. 243/2020, are also admitted for a period of five semesters starting from the year of first enrolment.

Students enrolled at the Conservatoires and Schools for Linguistic Mediators must be up-to-date with payment of the Regional Tax for DSU A. Y. 2020/2021.

4 - Limitations and Incompatibilities

Events that occurred prior to 2019 will not be taken into consideration.

If the particular event occurred in previous years, the effects of the situation of hardship that ensued should extend to the current academic year.

The extraordinary grant is incompatible with scholarships provided by funds allocated by the Veneto Region, the University of Padua, the Ministry of Foreign Affairs, by Regions with special statute, by Autonomous Provinces or by other intervention, even extraordinary, provided by any other public or private entity for the current academic year.

Therefore, if the candidate is an assignee for the same academic year of another scholarship/contribution/funding after the assignment of the contribution referred to in this Notice, s/he must immediately notify this Company and declare whether s/he intends to keep the extraordinary grant attributed or opt for the other scholarship/contribution/funding.

The extraordinary grant can be awarded only once during each student's studies and limited to the achievement of the first qualification for each level of study.

5 - Application submission: deadline and methods

Applications for the extraordinary grant, drawn up using the application form available on the website in an editable PDF version, must be **duly signed** and addressed to the ESU di Padova - Settore Diritto allo studio and must be received by the final deadline of **9 APRIL 2021**.

The application may be.

- **sent by recorded delivery post** with advice note, addressed to ESU di Padova – Settore Diritto allo Studio – Via S Francesco n 122 – 35121 PADOVA.

or

- **by PEC** (Certified E-mail) to the following Certified E-mail address (P.E.C.): esu@cert.esu.pd.it

taking care to attach the required documentation in Portable Document Format (pdf or pdf/A) and to specify the following wording in the subject of the email: Application for Extraordinary Grant A.Y 2020/2021 - Surname and Name.



Regional Company
for the Right to University
Education

Via San Francesco, 122
35121 – Padova
Tel 0498235611
Fax 0498235663
VAT No. 00815750286

esu@esu.pd.it
esu@cert.esu.pd.it
www.esu.pd.it

Furthermore, the electronic documents transmitted must state the following:

- Surname and name - Application
- Surname and name -Application with reasons
- Surname and name -Identity document
- Surname and name -Residency permit
- Surname and name -Rent agreement
-

The address of the sender's P.E.C box must necessarily be traceable, univocally, to the applicant. If this is not the case

- digital signature of the application and its attachments is required, under penalty of exclusion from the procedure;

Or

- the application, signed with handwritten signature and scanned in PDF format, must be sent together with a scan in PDF format of a valid identification document.

Applications sent using a NON-certified simple/ordinary e-mailbox or sent by ordinary post will not be accepted.

The documents required for participation in the Competition are the following:

- a) [application form](#) available in editable PDF version in which the student must indicate the ISEE - ISP Economic Indicators deducible from the ISEE 2020 Certificate - Benefits for the Right to University Study/ISEE Parificato Universitario (regarding 2018 income and assets), pursuant to the new relevant legislation (DPCM no. 159/2013 as amended and supplemented). **The ISEE certificate must not contain any discrepancies and/or omissions. Any discrepancies must be remedied by means of a new ISEE certificate that includes information previously omitted or otherwise stated, under penalty of exclusion from the benefit;**
- b) application, **duly signed by the student**, certifying the reasons for requesting the allocation of the extraordinary grant, accompanied by all the appropriate documentation to prove the state of particular and exceptional hardship. If this hardship derives from a changed Financial Position, documentation certifying the current Financial Position will be required in order to be able to compare the new income situation with that certified for the year 2018. **Any Current ISEE must be valid at the deadline of this Notice of Competition.**
- c) copy of a valid identification document. **Foreign students** must also attach copy of residence permit;
- d) copy of the Rent agreement at the university attended. In order to award the extraordinary grant to the maximum extent established by the Director's Decree, off-site students will be required, in light of D.L. 14/08/2020 no.104 (Article 33 paragraph 2) in derogation of Article 4, paragraph 8 letter c) of the D.P.C.M. of 9 April 2001, to demonstrate that they are staying for a fee in accommodation at the university attended (or in the municipality where the university is attended or in a municipality classified as on-site) using public residential accommodation or other private or institutional accommodation for a period of not less than 6 months in the academic year, **producing a copy of a rent contract duly recorded and/or renewed at the Revenue Agency. In the event of failure to present such documentation, the student will be deemed to be a commuter.**

Foreign students - with a residence permit for study reasons - are deemed off-site students, regardless of the location of their residence in Italy. In any case, they will have to prove that they are staying for a fee at the university with a regular contract, for a period of not less than 6 months.

Exceptions are when the student's family unit resides in Italy, *in which case the provisions for Italian students will apply.*

This Company has the right to request, unless otherwise acquired, further documentation for the purposes of the procedure.

During the preliminary phase, further documentation may be required to demonstrate the completeness and truthfulness of the statements.



Regional Company
for the Right to University
Education

Via San Francesco, 122
35121 – Padova
Tel 0498235611
Fax 0498235663
VAT No. 00815750286

esu@esu.pd.it
esu@cert.esu.pd.it
www.esu.pd.it

The financial position and of assets of foreign students with a family unit not resident in Italy and for foreign students resident in Italy and with a family unit resident abroad *as well as for Italian students resident abroad* is defined through the ISEE Parificato Universitario, calculated using specific documentation issued by the competent authorities of the country where the income was produced and the assets owned, translated into Italian by the competent Italian diplomatic authorities for the territory (Embassies or Consulates) in the country of origin. This documentation can be provided by the competent foreign diplomatic or consular representations in Italy for those countries where there are particular difficulties in issuing the certification attested by the local Italian Embassy, and authenticated by the Prefecture.

For foreign students from especially poor countries, the list of which is defined by a specific Provision - Decree of the Ministry of Education, Ministry of University and Research No. 62 of 6.05.2020 - the provisions of the DPCM of 9.4.2001 and relevant regulations apply.

For students recognised as political refugees or stateless persons, only income and assets held in Italy are considered.

Student with political or complementary refugee status (subsidiary protection ...) must produce appropriate certification on their condition (Dir 2004/83 CE of 2974/04 - D.Lgs. No. 251/2007).

6 - Assignment of the extraordinary grant

The results of the selection process relating to the Competition will be published on the website www.esu.pd.it by **15 June 2021**, in compliance with the provisions of the GDPR.

The Company will send written notification on the outcome of the application to the students concerned.

7 - Method of payment - Revocation of the benefit obtained

The extraordinary grant will be awarded within the limit of budget availability and paid as follows:

- in a single payment by 30.06.2021 provided that the beneficiary student possesses the merit required by the Regional Scholarship Competition for the academic year 2020/2021;
- if the student is enrolled for the 1st year or does not possess the aforementioned merit requirement, the grant will be paid in two stages:
 - 40% of the amount by 30.06.2021;
 - 60% of the amount **after** the student has obtained at least 15 credits in the year 2021 if enrolled on three-year degree, single cycle master's (two-year), specialisation course courses and for students enrolled on 1st and 2nd level experimental courses at the Conservatoires and degree courses of the Schools for Linguistic Mediators and CIELS. *(Time frame valid for obtaining 15 CFU (university training credits): from the day of execution of the Director's Decree for awarding the grant until 31.12.2021).*

The residual amount will be paid to students enrolled part-time **after** they obtain at least 10 credits during the year 2021. *(Time frame valid for obtaining 10 CFU (university training credits): from the day of execution of the Director's Decree for awarding the grant until 31.12.2021).*

In order to obtain the residual amount, students enrolled on higher courses at Conservatoires must demonstrate that they have passed the accomplishment exam for moving to the following year with a mark of no less than 8/10.



Regional Company
for the Right to University
Education

Via San Francesco, 122
35121 – Padova
Tel 0498235611
Fax 0498235663
VAT No. 00815750286

esu@esu.pd.it
esu@cert.esu.pd.it
www.esu.pd.it

Students withdrawing from their studies before 30 September 2021 will incur the revocation of the benefit obtained and will have to return the sum received.

8 - Information regarding the use of personal data (GDPR)

Pursuant to Article 13 of European Regulation 2016/679 (GDPR), the data acquired through self-certification as well as data contained in the required documentation is intended for the set of operations aimed at processing the competition results for the allocation of extraordinary grants pursuant to Regional Law No. 8/1998.

The provision of data is necessary for participation in the Competition; failure to provide data will result in exclusion from the Competition.

The collected data may be communicated to other public bodies if necessary for the performance of the institutional functions of ESU or by virtue of legal obligations.

The processing of personal data will be based on the principles of fairness, lawfulness and transparency and for the protection of your rights.

The data processing will be carried out in an automated and/or manual form, in compliance with the provisions of art. 32 of the GDPR 2016/679 on security measures, by authorised parties and in compliance with the provisions of art 29 of the GDPR.

Data Subjects are recognised the rights provided by the Regulation, in particular: access to personal data; rectification/erasure/limitation of processing; challenge and lodge of complaint (pursuant to Article 77 of the GDPR) to the Guarantor for the protection of personal data.

The data will be kept for the period of time necessary to achieve the purposes for which they are collected and processed, in compliance with the principles of lawfulness and minimisation, and in any case for a period not exceeding 10 years.

The data will not be transferred outside the territory of the European Union.

The Data Controller of personal data collected by ESU is:

ESU di Padova – AZIENDA REGIONALE PER IL DIRITTO ALLO STUDIO UNIVERSITARIO
with offices in via S Francesco 122 – 35121 Padova (esu@cert.esu.pd.it)

General information is available on the web site: (<http://www.esu.pd.it/it/Pagine/privacy.aspx>).

The Data Protection Officer (DPO), pursuant to Article 37 of the GDPR, dpo@esu.pd.it.

9 - Verification of declarations (Article 71 D.P.R. 445/2000)

ESU di Padova will carry out timely checks on the truthfulness of the self-certifications presented and request, without consultation, information from the Authorities concerned

For this purpose, ESU may consult databases (Siatel, Inps...) for appropriate checks on self-certifications and request specific information on the composition of the family unit from the relevant Municipal Offices.

Should irregularities or omissions detectable ex officio that do not constitute falsehoods come to light during the checks, the Head of the procedure - pursuant to Article 71 paragraph 3 of D.P.R. 445/2000 - will notify the party concerned, who must proceed with the regulation/supplementation of the declaration by the assigned deadline. In the absence of such regulation, the procedure will be concluded with a negative outcome.

Self-certifications made pursuant to articles 46 and 47 of D.P.R. 445/2000 are deemed to have been made to a public official (Article 76 paragraph 3 of DRR 445/2000).



Regional Company
for the Right to University
Education

Via San Francesco, 122
35121 – Padova
Tel 0498235611
Fax 0498235663
VAT No. 00815750286

esu@esu.pd.it
esu@cert.esu.pd.it
www.esu.pd.it

To anyone who issues false declarations, without being in the conditions established by the relevant laws to request such extraordinary intervention, ESU:

- will not grant the benefit if the checks are carried out before the granting of the same (preliminary phase);
- will declare the forfeiture of the benefit if it has already been paid, with the consequent start of procedures for the recovery of the sums paid and notification to the competent Public Prosecutor's Office (attaching a copy of the declaration and indicating the elements of non-truthfulness).

For anything not foreseen in this Notice, reference is made to the laws and regulations in force on the subject, as well as to the Regional Plan and to the Regional Guidelines.

10 - Normative references

Right to University Study

Regional Law no. 8 of 7 April 1998 "Regulations for the implementation of the right to university study"

Regional Law no. 7 of 22 February 1999

Regional Law no. 5 of 28 January 2000

D.G.R. no. 1267 of 20 April 1999 "Approval of criteria for the disbursement of extraordinary grants to students who find themselves in situations of particular and exceptional economic hardship. Articles 3, d) and 23 - L.R. 8/1998"

D.G.R. no. 1636 of 6 November 2018 "Update of the objective criteria for the disbursement of extraordinary grants in favour of university students who find themselves in situations of particular and exceptional economic hardship. Regional Law 7 April 1998 no. 8 art 3, paragraph 1, letter d) and art 23"

D.G.R. no. 2668 of 27 July 1999

D.G.R. no. 2694 of 4 August 2000

D.G.R. no. 3550 of 14 November 2003

D.G.R. no. 998 of 21 July 2020 on "Annual plan of interventions for implementing the Right to University Study AY 2020/2021"

D.P.C.M. 9 April 2001 "Uniformity of treatment on the right to university studies"

D.Lgs. no. 68 of 29 March 2012, as applicable

D.G.R. no. 1266 of 3 September 2019

Dichiarazione Sostitutiva Unica (Single Substitute Declaration)

Decree of the President of the Republic no. 445 of 28 December 2000

D.P.C.M. no. 159 of 5 December 2013

Decree of the Ministry of Employment and Social Policies of 7 November 2014;

INPS Circular of 18 December 2014 no. 171

INPS Circular of 25 July 2016 no. 137

D.Lgs. no. 4 of 28 January 2019, converted into L. no. 26/2019

The person in charge of the Administrative Procedure (art 4 L. no. 241/1990 as amended and supplemented)
Head of the Right to Study Sector

By the **Director's Decree** no. 40 of 22 February 2021, the Competition for the award of Extraordinary Grants for the academic year 2020/2021 was called.

N.B. This Notice has been translated into English for information purposes only.



Regional Company
for the Right to University
Education

Via San Francesco, 122
35121 – Padova
Tel 0498235611
Fax 0498235663
VAT No. 00815750286

esu@esu.pd.it
esu@cert.esu.pd.it
www.esu.pd.it

For the application and resolution of any dispute and for all legal effects, only the original text in the Italian language shall be valid.

A jurisdictional appeal can be lodged against this provision before the T.A.R within 60 days of its publication or, alternatively, appeal to the Head of State within 120 days of publication.

FOR FURTHER INFO:

Settore Diritto allo Studio (Right to Study Sector)

Via San Francesco, 122 - 35121 Padova

tel. 049 8235673 / 674

mail dirittoallostudio@esu.pd.it

ticket <https://myesupd.dirittoallostudio.it> > Diritto allo Studio

Padova, 22 February 2021

THE DIRECTOR
(Dr Stefano Ferrarese)